

GOVERNMENT OF MEGHALAYA



**OFFICE OF THE SUPERINTENDING
ENGINEER(IRRI)
GARO HILLS IRRIGATION CIRCLE
TURA**

HAND BOOK

RIGHT TO INFORMATION ACT



Registered No. N.E.--771

The Gazette of Meghalaya

PUBLISHED BY AUTHORITY

No.8 Shillong, Thursday, November 3, 2005, 12th kartika, 1927 (S.E)

**PART - VII
GOVERNMENT OF MEGHALAYA
LAW (B) DEPARTMENT
ORDERS BY THE GOVERNOR**

**NOTIFICATION
The 21st October, 2005**

No.LL (B).47/2005/143. –The following Government of India Notification F No.34012/8(5)/2005- Estt (B),dated 16th September,2005 namely, the Right to information (Regulation of fee and cost) Rules,2005 as adapted by the Government of Meghalaya vide Notification No.IPR/112/96/Pt IV/275, dated 8th October,2005 is published for general information.

New Delhi, the 16th September,2005

NOTIFICATION

G.S.R.—In Exercise of the powers conferred by clauses (b) and (c) of sub section (2) of section 27 of the Right to Information Act,2005 (22 of 2005),the Central Government hereby makes the following rules, namely :-

1. short title and commencement – (1) These rules may be called the Right to Information (Regulation of fee and

Cost) Rules,2005.

(2) They shall come into force on the date of their publication in the official Gazette.

2. Definitions—In the rules, unless the context otherwise requires—

(a) ‘ Act ’ means the Right to Information Act,2005;

(b) ‘ Section ’ means section of the Act;

(c) all the words and expressions used herein but not defined and defined in the Act shall have the meanings assigned to them in the Act.

3. A request for obtaining information under sub-section (1) of section 6 shall be accompanied by an application fee

of rupees ten by way of cash against proper receipt or by demand draft or bankers cheque payable to the Accounts Officer of the public authority.

4. For providing the information under sub-section (1) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque payable to the Accounts Officer of the public authority at the

following rates :-

- (a) rupees two for each page (in A- 4 or A- 3 size paper) created or copied;
- (b) Actual charge or cost price of a copy in large size paper ;
- (c) Actual cost or price for samples or models ; and
- (d) for inspection of records, no fee for the first hour ; and a fee of rupees five for each fifteen minutes (or fraction thereof) thereafter.

5. For providing the information under sub-section (5) of section 7, the fee shall be charged by way of cash against Proper receipt or by demand draft or bankers cheque payable to the Accounts officer of the public authority at the

Following rates :-

- (a) for information provided in diskette or floppy rupees fifty per diskette or floppy, and
- (b) for information provided in printed form at the price fixed for such publication or rupees two per page of photocopy for extracts from the publication.

[F.No.34012/8(s)/2005-Esst. (B)]

HARI KUMAR
Director

E.M. DONN,
Under Secretary to the Govt. of

Meghalaya

Law (B) Department

INDEX

Chapter 1	Introduction	01-02
Chapter 2 (Manual 1)	Particulars of Organization, Function and Duties	03-06
Chapter 3 (Manual 2)	Powers and Duties of Officers and Employees	07-11
Chapter 4 (Manual 3)	Rules, Regulations, Instructions, Manual and Records for Discharging Functions	12-18
Chapter 5 (Manual 4)	Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation office policy or implementation thereof.	19-20
Chapter 6 (Manual 5)	A Statement of the categories of documents that are held by it or under its control	21-23
Chapter 7 (Manual 6)	Statement of boards, council committees and other bodies constituted as its part.	24
Chapter 8 (Manual 7)	The names, designations and other particulars of the public information officers	25
Chapter 9 (Manual 8)	Procedure followed in decision making process	26
Chapter 10 (Manual 9)	Directory of officers and employees	27
Chapter 11 (Manual 10)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in regulations	28
Chapter 12 (Manual 11)	The budget allocated to each agency (Particulars of all) proposed expenditure and reports on disbursement made)	29-33
Chapter 13 (Manual 12)	The manner of execution of subsidy programmes	34-35
Chapter 14 (Manual 13)	Particulars of recipients of concessions, permits or authorization granted by it.	36
Chapter 15 (Manual 14)	Norms set by it for the discharge of its function	37
Chapter 16 (Manual 15)	Information available in an electronic form	38
Chapter 17 (Manual 16)	Particulars of the facilities available to citizens for obtaining information	39
Chapter 18 (Manual 17)	Other useful information.	40
	List of Completed, Ongoing & Newly Sanctioned Schemes Under Garohills Circle	41-45
	Government Notification regarding fee for getting information	46

CHAPTER – I
INTRODUCTION

1.1. Please throw light on the background of this handbook (Right To Information Act 2005)

With a view to promote transparency and Accountability in Administrating the office work and consequence upon introduction of the R.T.I. Act 2005, and in pursuance to the Chief Secretary Govt. of Meghalaya letter No. IPR-30/2005/Pt.II/4 dt. 19th Aug. 2005, this handbook which concerns the information pertaining to the office of the Superintending Engineer(Irri),Garohills Circle, Tura has been prepared. However, if needs arise, the handbook may be revised and updated.

1.2. Objective/Purpose of this Hand Book.

To throw light on various matters relating to information pertaining to the office of the Superintending Engineer (Irri.),Garohills Circle, Tura.

1.3 Who are the intended users of this Hand Book.

Every Citizen is the intended user of this Handbook.

1.4 Organization of the information in this Hand Book.

The office of the Superintending Engineer (Irrigation), Garohills Circle, Tura is the organization of the information in this Hand Book.

1.5 Definitions (Please provide definitions of various terms used in this Hand Book)

1. Ultimate Irrigation Potential - The total area in hectares of the identified cultivable lands which can be brought under Irrigation.
2. Irrigation Potential Created - The area brought under the command of completed Irrigation Project.
3. Waters Users Association (WUA) - An association formed by the beneficiaries of aIrriga-tion Project and which has been duly registered under the Meghalaya Society Registration Act. XII of 1983.
4. Participatory Irrigation Management (PIM) - A policy by which there will be a joint participation of the beneficiaries of Irrigation Project with the Department for the operation and management of the project.

5. M.O.U. -Memorandum of Understanding to be signed between the beneficiaries of Irrigation Project and the Department in the implementation of PIM.
6. NABARD - National Bank for Agriculture and Rural development
7. RIDF - Rural Irrigated Development fund.
8. CADWM - Command Area Development and Water Management – A Centrally Sponsored Scheme.
9. AIBP - Accelerated Irrigation Benefit Programme in which a Central Loan Assistant is provided to the State for construction of Irrigation Projects.
10. RMIS - Rationalization of Minor Irrigation Statistics (Conduct Of Minor Irrigation census once in every five years)
11. D.T.W - Deep Tube Well
12. S.T.W - Shallow Tube Well

1.6. *Contact person in case somebody wants to get more information on topics covered in the handbook as well as other information arise.*

Following are the list of persons to be contacted as per the special cell formed on the matters relating to R.T.I:-.

- 1.Shri P.Lyngwa. - superintending Engineer(Irri)& P.I.O
- 2.Shri A.K.Deb - S.D.O (T/C) & A.P.I.O
- 3.Smt.V.Sangma - J.E (T/C)
- 4.Smt.S.R.Marak - U.D.A(Establishment).

1.7. *Procedure and fee structure for getting information not available in the Hand Book.*

Any person, who desires to obtain any information under this Act shall make a request in writing or through electronics forms in English to the concerned public authority indicating in the Hand Book accompanied with the prescribed fee as charged by them.

CHAPTER – 2 (MANUAL- 1)

PARTICULARS OF ORGANIZATION, FUNCTIONS AND DUTIES

2.1. Objective/ Purpose of the Office of the Superintending Engineer (Irri.) Garo Hills, CircleTura.

Basically, the majority of the people of Garo Hills depends on agriculture and its allied activities for their livelihood. It is a known fact that with the rapid increase in population in the country as a whole, the production of food-grain produced in the country as a whole is becoming scarce and the time has come to introduce high yielding variety crops in the available land to meet the demand. But the introduction of high yielding crops in the district can only be successful if the assured Irrigation is there.

Thus, the Irrigation Sector has a very important role to contribute for increasing the food-grain production in the district by providing assured irrigation wherever the source is available. Hence, the ultimate objective of the sector is to provide assured irrigation wherever possible for increasing the food grain production which will in turn uplift the socio-economic condition of the farmers.

2.2. Mission/ Vision of the office:-

Most part of Garo Hills district has a vast potential for irrigation which are yet to be covered in the map of irrigation. Thus, the main vision of the office is to bring the maximum cultivable area of the district in the irrigation map, so as to enable the farmers practice double or triple cropping which will immensely increase the crop yield.

2.3. Brief History and context of its function:-

Initially, after the State of Meghalaya came into existence in 1972, the implementation of irrigation schemes in the State was in the form of subsidy grant to the farmers. These schemes, which were taken up those days were small and of temporary in nature and the potential so created through these schemes no longer exists.

In order to develop the Irrigation sector in the state, the Minor Irrigation Wing, under the Agriculture Department, was created in the year 1974-75 with a view to identify and create Irrigation potential where ever feasible. Subsequently, a separate Directorate of Irrigation under the Department of Agriculture, was set up in the year 2001 and is headed by the Chief Engineer (Irrigation).

Likewise, the office of the Superintending Engineer (Irrigation), Garo hills circle, was created in the year 1994 and its main function is to monitor and supervise the activities of the Divisions under it, especially in the implementation of the Minor Irrigation projects in the different Districts of Garohills. Till the end of March/2006 there are altogether 97 minor Irrigation schemes implemented and the total irrigation potential thus created is 14,270.95 Ha.

2.4 Duties and main activities/Functions of the Public Authority:-

The office of the Superintending Engineer (Irri.), Garo Hills Irrigation Circle functions with three Divisions,namely (1) West Garohills Irri.Division,Tura (2)EastGarohills Irri.Division,Williamnagar &(3)South Garohills Irrigation Division, Baghmara.

The Superintending Engineer's office is the head office in the whole Garohills Circle level. The Division office is the head office in the respective district level and the proposals/schemes which are prepared in the Divisions are scrutinized by the Circle office before sending it to the next higher authority.

The main function of the department is the implementation of M.I. Projects like flow irri. Schemes under surface and ground water through out the three districts. These schemes are being implemented either against the state plan or under A.I.B.P with Central Assistance or under R.I.D.F (NABARD) loan. D.T.W and S.T.W are also being implemented. Centrally sponsored schemes are also being taken up under CADW.M & RMIS.

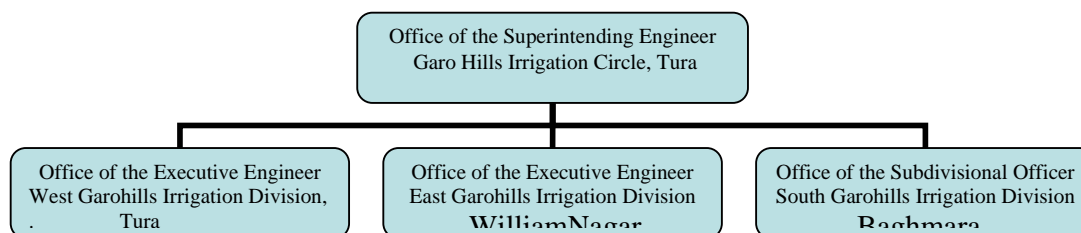
2.6. List of services being provided by the Public Authority:-

The main service being provided by the public Authority is the construction of minor Irrigation schemes (Surface & Ground water) for the benefit of the farmers to obtain the desirable crop yield.

Details of the schemes are as per Chapter- 13 (Manual- 12).

2.7. Organizational Set-up:-

The Directorate of Irrigation is headed by the Chief Engineer at state level and two Superintending Engineers at Circle level. At the District level, there is an Executive Engineer in each district with Sub-divisions under them. The Organizational Structure Diagram of the Office of the Superintending Engineer, Garo Hills Irrigation Circle, Tura is given below & at Annexure-I (Page No-06)



2.8 Expectation of the Office from the Public:-

1. The office as a Public Authority expects that the member of the public especially the farmers community to come forward freely without any hesitation and seek any assistance from the office relating to Irrigation.
2. The Office, also expects that the public will support and give full co-operation in the implementation of schemes / programs by the department.
3. The Office also expects that the public will, after the completion of scheme use the available resources judiciously and equitably so that no farmer is deprived of the intended benefits.
4. Each scheme/project is to have its own Water Users Association (W.U.A) duly registered, which will serve as caretaker of the scheme/ project and which is to look after the welfare and grievances of the farmers of that scheme/ project. It is also expected to look after the well being of the project and to maintain the same to a certain extent to ensure its smooth functioning.

5. The Office also expects that the public will not hesitate to come forward with any suggestion /advice gained from their experience. Any suggestion/advice which will contribute to the better irrigation management is always welcomed by the Office.

2.9. Arrangements and methods made for seeking public participation/contribution:-

The Directorate of Irrigation has now initiated the implementation of the Participatory Irrigation Management (PIM) on the Central Government's directive for handing over the completed projects to the beneficiaries for operation and maintenance. The implementation of PIM starts with the formation and registration of Water Users Associations (WUA's) in the completed projects, then with the handing over of the completed projects to the W.U.A's for the operation and maintenance after a Memorandum of Understanding (MOU) has been signed between the W.U.A's and the Department. The Directorate has also drafted the M.O.U which is being examined by the Government before placing it before the Cabinet for its approval.

2.10 Mechanism available for monitoring the service delivery and public grievance resolution:-

Since the implementation of various programs/schemes are being done mostly at the District level ,monitoring of the function, progresses and attending to any public grievances etc. are being made by these District Offices except if the circumstances arise such that the District Offices are not in their power or position to make any decision, the higher offices will then be promptly intimated or informed for further necessary action.

Address of the main office and other offices at different level :

1. Address of the Office of the Chief Engineer Irrigation

Office of the Chief Engineer (Irri)
Govt. Fruit Garden, Cleve Colony
Shillong – 793003

2. Address of the Superintending Engineer (Irri) Garo Hills Circle :

Office of the Superintending Engineer (Irri)
Garo Hills Circle, New Tura Town Complex, Dakopgre Tura

3. Address of the Executive Engineer (Irri), West Garo Hills, Tura

Office of the Executive Engineer (Irri)
West Garo Hills Irrigation Division, New Tura Town Complex
Dakopgiri, Tura

4. Address of the Executive Engineer (Irri), William Nagar

Office of the Executive Engineer (Irri)
East Garohills Irrigation Division, William Nagar

5. Address of the Executive Engineer (Irri), Baghmara

Office of the Executive Engineer (Irri)
South Garohills Irrigation Division, Baghmara

2.12 OFFICE HOURS :-

During summer season (March to October): Morning hours of the Office: - 10:00 hours or 10.00 AM
Closing hours of the Office:- 17:0 hours or 05.00 PM

During Winter Season (November - February): Morning hours of the Office: - 10:00 hours or 10.00 AM
Closing hour of the Office:- 16:30 hours or 04.30 PM

CHAPTER – 3 (MANUAL-2)**POWERS AND DUTIES OF OFFICERS AND EMPLOYEES:**

DESIGNATION	SUPERINTENDING ENGINEER (IRRI) GARO HILLS CIRCLE, TURA.	
POWERS	Administrative	Administrative power as empowered by Subsidiary Rules, Fundamental Rules, the Meghalaya Service (Conduct) Rules and its subsequent amendments as issued by the Government from time to time.
	Financial	Financial power as empowered by the D.F.P. Rules vide Govt. order No. Feg.55/83/3 Dtd .2 nd July, 1987 and Megha -laya Financial Rule, 1981 as issued by the Government from time to time.
	Others	
DUTIES	Supervision of all field works under S.E(I) Garohills Circle which consist of 3(three) Divisions, Tura Division(West Garohills District), Williamnagar Division (East Garohills District)& Baghmara Division (South Garohills District),including administrative supervision of S.E(I) Office & all the 3(three) Divisions as mentioned above. This Office also serves as an intermediate Office between the Office of the Chief Engineer (Irrigation) & the District Level Offices.	

CHAPTER – 3 (MANUAL-2)**POWERS AND DUTIES OF OFFICERS AND EMPLOYEES:**

DESIGNATION	SUBDIVISIONAL OFFICER (T/C) UNDER OFFICE OF THE SUPERINTENDING ENGINEER (IRRI) GARO HILLS CIRCLE, TURA.	
POWERS	Administrative	Administrative power as empowered by Subsidiary Rules, Fundamental Rules, the Meghalaya Service (Conduct) Rules and its subsequent amendments as issued by the Government from time to time.
	Financial	Financial power as empowered by the D.F.P. Rules vide Govt. order No. Feg.55/83/3 Dtd .2 nd July, 1987 and Megha -laya Financial Rule, 1981 as issued by the Government from time to time.
	Others	
DUTIES	<ol style="list-style-type: none"> 1. Distribution of letters received. 2. Checking of Estimates & distributing to J.E(I) 3. Forwarding of put up matters on different subject. 4. All Technical matters. 	

CHAPTER – 3 (MANUAL-2)**POWERS AND DUTIES OF OFFICERS AND EMPLOYEES**

DESIGNATION	ACCOUNTS OFFICER OFFICE OF THE SUPERINTENDING ENGINEER (IRRI) GARO HILLS CIRCLE, TURA.	
POWERS	Administrative	Administrative power as empowered by Subsidiary Rules, Fundamental Rules, the Meghalaya Service (Conduct) Rules and its subsequent amendments as issued by the Government from time to time.
	Financial	Financial power as empowered by the D.F.P. Rules vide Govt. order No. Feg.55/83/3 Dtd .2 nd July, 1987 and Meghalaya Financial Rule, 1981 as issued by the Government from time to time.
	Others	
DUTIES	<ol style="list-style-type: none"> 1. Supervise the work in connection with all account matter. 2. Checking of Pay Bills, T.A. Bills, Supply Bills ,etc. 3. Audit objection, I/R Para, Monthly Account. 	

CHAPTER – 3 (MANUAL-2)**POWERS AND DUTIES OF OFFICERS AND EMPLOYEES**

DESIGNATION	SECTIONAL OFFICERS OFFICE OF THE SUPERINTENDING ENGINEER (IRRI) GARO HILLS CIRCLE, TURA.	
POWERS	Administrative	Administrative power as empowered by Subsidiary Rules, Fundamental Rules, the Meghalaya Service (Conduct) Rules and its subsequent amendments as issued by the Government from time to time.
	Financial	Financial power as empowered by the D.F.P. Rules vide Govt. order No. Feg.55/83/3 Dtd .2 nd July, 1987 and Meghalaya Financial Rule, 1981 as issued by the Government from time to time.
	Others	
DUTIES	Checking of estimates, proposals, reports etc. of the different Divisions and assisting the S.D.O (T/C) in all Technical matters.	

CHAPTER – 3 (MANUAL-2)**POWERS AND DUTIES OF OFFICERS AND EMPLOYEES**

DESIGNATION	UPPER DIVISION ASSISTANT OFFICE OF THE SUPERINTENDING ENGINEER (IRRI) GARO HILLS CIRCLE, TURA.	
POWERS	Administrative	Administrative power as empowered by Subsidiary Rules, Fundamental Rules, the Meghalaya Service (Conduct) Rules and its subsequent amendments as issued by the Government from time to time.
	Financial	Financial power as empowered by the D.F.P. Rules vide Govt. order No. Feg.55/83/3 Dtd .2 nd July, 1987 and Meghalaya Financial Rule, 1981 as issued by the Government from time to time.
	Others	
DUTIES	1.All works relating to Establishment matters.	

CHAPTER – 4 (MANUAL- 3)
RULES, REGULATIONS, INSTRUCTION, MANUALS AND RECORDS FOR DISCHARGING FUNCTIONS.

Name/title of the document:- Meghalaya Financial Rules (MFR)	Type of the document	Rules
Brief write-up of the Document:- Meghalaya Financial Rule is primarily intended to regulate the matters pertaining to treatment of money before their receipt into, or after withdrawal from the Treasury or Bank, and those relating to the control over receipt and disbursement of money and its safe custody in offices other than the Treasuries. The term” Financial Rule” also include the rules regulating the contingency expenditure of various departments and those relating to the preparation of budget and revised estimate and the departmental control of receipts and expenditures.		
From where one can get a copy of rules, regulations, Instructions, manual and records.	Address:- Directorate of Printing & Stationeries, Shillong. Tel. No:- Fax:- E-mail:- Others:-	
Fee charged by the Department for a copy of Rules, regulations, Instructions, manuals and records (if any). As prescribed in the Book		

Name/title of the document:- Meghalaya Civil Services (Pension) Rules.	Type of the document	Rules
Brief write-up on the document:- This Rules applies to every Government Servant appointed to the Civil Services and posts in connection with the affairs of the state and who are borne on establishments not declared as non-pensionable. The Rules shall not apply to the persons in workcharged establishment, casual and daily rated employees, persons paid from the office expenses, persons entitled for the Contributory Provident Fund. Persons employed on contract except when the contract provides otherwise and persons whose terms and conditions of services are regulated by any other rules.		
From where one can get a copy of rules, regulations, Instructions, manual and records.	Address:- Directorate of Printing & Stationeries, Shillong. Tel.No:- Fax:- E-mail:- Others:-	
Fee charged by the Department for a copy of the rules, Regulations, instructions, manuals and recorrd (if any) As prescribed in the book		

CHAPTER – 4 (MANUAL- 3)
RULES, REGULATIONS, INSTRUCTION, MANUALS AND RECORDS FOR DISCHARGING FUNCTION.

Name/title of the document:- Meghalaya Delegation of Financial Power Rules (DFP)	Type of the document	<div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">Rules</div>
Brief write-up on the Document:- This Rule describe the authorization on Sanctioning Power (Administrative/Technical) for the Officers at different levels and Ranks with subsequent Amendments being issued from time to time as considered necessary by the Financial Department.		
From where one can get a copy of rules, regulations, Instructions, manual and records	Address: Office of the S.E. (I) Tura Tel No :- 03651-232068 Fax:- E-mail:- Others:-	
Fee charged by the Department for a copy of Rules, regulations, Instructions, manuals and records (if any).		
Fee For Making Copy.		

Name/title of the document:- Meghalaya Fundamental Rules & Subsidiary Rules. (MFR&SR Rules)	Type of the document	<div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">Rules</div>
Brief write-up on the document:- The Fundamental Rule shall apply to the government servants whose pay is debitable to the consolidated Fund of the State. The Fundamental Rules and Subsidiary Rules are generally the guidelines Pertaining to General Conditions of services, joining time, the Pay, its Fixation Leave, Leave procedure Rules and Record of Service etc. for a person who is in the Government Service. Thus the services of the Government servants are governed by the MFR&SR Rules.		
From where one can get a copy of rules, regulations, Instructions, manual and records.	Address:- Directorate of Printing& Stationeries. Tel.No:- Fax:- E-mail:- Others:-	
Fee charged by the Department for a copy of the rules, Regulations, instructions, manuals and records (if any)		
As prescribed in the book		

CHAPTER – 4 (MANUAL- 3)
RULES, REGULATIONS, INSTRUCTION, MANUALS AND RECORDS FOR DISCHARGING FUNCTION.

<p>Name/title of the document:- Travelling Allowances Rules</p>	<p>Type of the document</p>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Rules</div>
<p>Brief write-up on the Document:-</p> <p style="text-indent: 40px;">The Travelling Allowances Rule provide all the Guidelines under which the government servants at different levels and ranks can avail Travelling Allowances.</p>		
<p>From where one can get a copy of rules, regulations, Instructions, manual and records.</p>	<p>Address:- Directorate of Printing & Stationeries, Shillong.</p> <p>Tel. No:- Fax:- E-mail:- Others:-</p>	
<p>Fee charged by the Department for a copy of Rules, regulations, Instructions, manuals and records (if any).</p> <p>As prescribed in the Book</p>		

<p>Name/title of the document:- General Provident Fund Rules.</p>	<p>Type of the document</p>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Rules</div>
<p>Brief write-up on the document:-</p> <p style="text-indent: 40px;">The General Provident Fund Rules are the Rules relating to General Provident Fund of each and every government servant.</p>		
<p>From where one can get a copy of rules, regulations, Instructions, manual and records.</p>	<p>Address:- Directorate of Printing & Stationeries, Shillong.</p> <p>Tel.No:- Fax:- E-mail:- Others:-</p>	
<p>Fee charged by the Department for a copy of the rules, Regulations, instructions, manuals and records (if any).</p> <p>As prescribed in the book</p>		

CHAPTER – 4 (MANUAL- 3)
RULES, REGULATIONS, INSTRUCTION, MANUALS AND RECORDS FOR DISCHARGING FUNCTION.

Name/title of the document:- P.W.D. Manual	Type of the document	Manual
Brief write-up on the Document:-		
<p>The Directorate Irrigation is presently following the Public Works Department's pattern of implementation of schemes and its financial system. Hence, the working of the offices relating to the implementation of schemes and financial system is also governed by the rules and regulations of P.W.D. Manual.</p>		
From where one can get a copy of rules, regulations, Instructions, manual and records.	Address:- Directorate of Printing & Stationeries, Shillong.	
	Tel. No:-	
	Fax:-	
	E-mail:-	
	Others:-	
Fee charged by the Department for a copy of Rules, regulations, Instructions, manuals and records (if any).		
As prescribed in the Book		

Name/title of the document:- Meghalaya Services Conduct Rules.	Type of the document	Rules
Brief write-up on the document:-		
<p>This Rule governed the general conduct of service, sincerity, integrity, manners, punctuality, regular attendance to duties, cooperation etc. and from the basis for obtaining promotions in service of an individual govt. servant.</p>		
From where one can get a copy of rules, regulations, Instructions, manual and records.	Address:- Directorate of Printing & Stationeries, Shillong.	
	Tel.No:-	
	Fax:-	
	E-mail:-	
	Others:-	
Fee charged by the Department for a copy of the rules, Regulations, instructions, manuals and records (if any)		
As prescribed in the book		

CHAPTER – 4 (MANUAL- 3)
RULES, REGULATIONS, INSTRUCTION, MANUALS AND RECORDS FOR DISCHARGING FUNCTIONS.

Name/title of the document:- Guideline for submission of RIDF Schemes under NABARD	Type of the document	<input type="text" value="Others"/>
Brief write-up of the Document:- There are the guidelines issued by the NABARD for Submitting schemes under RIDF	Choose one of the types given below (Rules, Regulations, Introduction Manual, Records,Others)	
From where one can get a copy of rules, regulations, Instructions, manual and records.	Address:Office of the Chief Engineer, (Irri), Cleve Colony, Shilling-3 Tel. No:- 0364-2211363 Fax:- E-mail:- Others:-	
Fee charged by the Department for a copy of Rules, regulations, Instructions, manuals and records (if any).		
No Fee		

Name/title of the document:- Guideline principles for Implementation of Restructured CADWM Programme	Type of the document	<input type="text" value="Others"/>
Brief write-up of the Document:- There are the instruction issued by the Government of India Ministry of Water Resources. CADWM Wing regarding the norms to be followed while submitting proposals for (CADWM)	Choose one of the types given below (Rules, Regulations, Introduction Manual, Records Others)	
From where one can get a copy of rules, regulations, Instructions, manual and records.	Address:Office of the Chief Engineer, (Irri), Cleve Colony, Shilling-3 Tel. No:- 0364-2211363 Fax:- E-mail:- Others:-	
Fee charged by the Department for a copy of Rules, regulations, Instructions, manuals and records (if any).		
No Fee.		

CHAPTER – 4 (MANUAL- 3)
RULES, REGULATIONS, INSTRUCTION, MANUALS AND RECORDS FOR DISCHARGING FUNCTIONS.

<p>Name/title of the document:- Revised guidelines for providing Central Assistance for major/medium and minor Irrigation Projects under the Accelerated Irrigation Benefits Programme (AIBP)</p>	<p>Type of the document</p>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Others</div>
<p>Brief write-up of the Document:- There are the Guidelines issued by the Government of India Ministry of Water Resources to the State Government regarding the norms to be followed while Submitting proposals under Accelerated Irrigation Benefits Programme (AIBP)</p>	<p>Choose one of the types given below (Rules, Regulations, Introduction Manual, Records Others)</p>	
<p>From where one can get a copy of rules, regulations, Instructions, manual and records.</p>	<p>Address: Office of the Chief Engineer, (Irri), Cleve Colony, Shilling-3</p> <p>Tel. No:- 0364-2211363</p> <p>Fax:-</p> <p>E-mail:-</p> <p>Others:-</p>	
<p>Fee charged by the Department for a copy of Rules, regulations, Instructions, manuals and records (if any). No Fee.</p>		

<p>Name/title of the document:- Guide line for preparation of DPR's for Repair, renovation and restoration of Water bodies.</p>	<p>Type of document</p>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Others</div>
<p>Brief write-up of the document :- There are the instruction issued by the Government of India, Ministry of Water Resources citing the norms to be followed for submitting schemes under DPR's for repair, renovation and restoration of water bodies.</p>	<p>Choose one of the types given below (Rules, Regulations, introduction, Manual, records, others)</p>	
<p>From where one can get a copy of rules, regulations, Instructions, manuals and records (if any)</p>	<p>Address :- Office of the Chief Engineer (Irri) Cleve Colony, Shillong-3</p> <p>Tel. No :- 0364 - 2211363</p> <p>Fax :-</p> <p>E – mail :-</p> <p>Others :-</p>	
<p>Fee charged by the Department for a copy of the rules, Regulations, instructions, manuals and records (if any) No Fee</p>		

CHAPTER – 4 (MANUAL- 3)

RULES, REGULATIONS, INSTRUCTION, MANUALS AND RECORDS FOR DISCHARGING FUNCTIONS

Name/title of the document:- MPWD Schedule of Rate for Road Bridges and E&D works for Garo Hills.	Type of the document	<input type="text" value="Others"/>
Brief write-up of the Document:- The Schedule of Rates provide item wise rates applicable for all Roads , Bridges, E&D works etc. including Repairing works which are also extensively used for formulation & implementation of Irrigation Projects.	Choose one of the types given below (Rules, Regulations, Introduction Manual, Records Others)	
From where one can get a copy of rules, regulations, Instructions, manual and records.	Address:- Office of the Superintending Engineer(Irri). Garohills Circle, Dakopgre, Tura.	
Fee charged by the Department for a copy of the rules, Regulations, instructions, manuals and records (if any) As prescribed in the book	Tel.No:- 03651-232068 Fax:- E-mail:- Others:-	

Name/title of the document:- MPWD Schedule of Rates for Building Works for Khasi, Jaintia & Garo Hills	Type of the document	<input type="text" value="Others"/>
Brief write-up of the Document:- The Schedule of Rates provide item wise rates applicable for all types of Building works including Repairing works which are also extensively used for Estimating / Construction/ repair of Buildings & others related structures.	Choose one of the types given below (Rules, Regulations, Introduction Manual, Records, Others)	
From where one can get a copy of rules, regulations, Instructions, manual and records.	Address:- Office of the Superintending Engineer(Irri),Garohills Circle Dakopgre, Tura.	
Fee charged by the Department for a copy of Rules, regulations, Instructions, manuals and records (if any). As prescribed in the Book	Tel.No:- 03651-232068 Fax:- E-mail:- Others:-	

CHAPTER-5 (MANUAL-4)

Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

Formulation of Policy :-

Sl.No	Subject/ Topic	Is it mandatory to ensure public participation (Yes/ No)	Arrangement for seeking public participation
1.	<p>Construction of Irrigation Scheme:-In the initial stage, the Irrigation schemes are being formulated on the basis of the demand from the farmers/ beneficiaries to the Executive Engineers concerned. The Executive Engineers incharge, will then make a site inspection and conduct preliminary investigation to see if the area is feasible for formulation of the scheme. If found feasible, the E.E with the consent of the S.E will prepare a detail project report on the particular scheme. The scheme will then be submitted to the higher authority for obtaining necessary sanctions.</p>	YES	<p>Before formulation of the scheme, the farmers/ beneficiaries are required to submit a representation/ application for availing Irrigation facilities to the District office or Sub-Divisional office.</p> <p style="text-align: right;">During the survey & investigation work, the farmers/ beneficiaries are also expected to co-operate and assist the field officers/ staff in identifying the command area, source of water etc.</p> <p>Further, it is expected that the beneficiaries will provide an undertaking to the effect that neither complaint nor objection should arise from the land owner and that the land require during the implementation of the scheme will be given free of cost, since no land compensation is being provided by the Directorate of Irrigation.</p>

CHAPTER-5 (MANUAL-4)

Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

Implementation of policy :-

Sl.No	Subject/ Topic	Is it mandatory to ensure public participation (Yes/ No)	Arrangement for seeking public participation
1.	<p>Implementation of the Irrigation Schemes :-</p> <p>The Directorate of Irrigation is implementing all the Irrigation projects through the contractors as per norms of Public Works Department. After sanctions of the schemes have been accorded, tenders will be invited and allotment of works be made. The execution of the works will be carried out under the supervision of the Executive Engineer concerned.</p> <p>However, the participation of the beneficiaries is also essential so that implementation will be a success. The farmers or local Nokmas may be consulted in case problems, such as objection from land owners etc. arise during execution of the schemes.</p>	YES	<p>The Directorate of Irrigation has now initiated the implementation of the Participatory Irrigation Management (PIM) on the Central Government's directive for handing over the minor Irrigation projects to the beneficiaries for operation and maintenance. The implementation of PIM starts with the formation and registration of Water Users Association (WUA's) in the minor Irrigation projects, then with the handing over the projects to the WUA's for the operation and maintenance after a Memorandum of Understanding (MOU) has been signed between the WUA's and the Department. At present, WUA's have been formed in many completed projects. The Directorate has also drafted the M.O.U which is being examined by the Government before placing it before the Cabinet for its approval. The W.U.A's are also expected to assist the Directorate during the implementation of the schemes.</p>

CHAPTER -6 (MANUAL-5)

A STATEMENT OF THE CATEGORIES OF DOCUMENTS
THAT ARE HELD BY IT UNDER ITS CONTROL**TECHNICAL SECTION :-**

Sl. No	Category of the documents	Name of the documents and its introduction in one line	Procedure to obtain the document	Held by/ under control of
1.	Document relating to Technical Section	<u>Project Register of Schemes Sanctioned From the year 2005-06 :-</u> Record of date & sanctioning amount.	Extract of the information available in the document, can be obtained after written request is made by filling up the prescribed format & payment of required fee has been made by the person seeking information.	Technical section of the Office of the S.E (I), Garo hills Circle,Tura
2.		<u>List of Completed Projects :-</u> Contains Name of schemes, year of commencement, year of completion ,cost etc.		
3.		<u>Register of Water Users Association</u> Record of registered Water Users Associations (WUA's).		
4.		<u>Register of sanctions of Building works from 2005-06 :-</u> Record of sanctions for Buildings & others Related works.		

ACCOUNTS SECTION :-

Sl. No	Category of the documents	Name of the documents and its introduction in one line	Procedure to obtain the document	Held by/ under control of
1.	Document relating to Accounts	<u>Monthly Account :-</u> Compilation & submission of the monthly Accounts to A.G.	Extract of the information available in the document, can be obtained after written request is made by filling up the prescribed format & payment of required fee has been made by the person seeking information.	Account section of the Office of the S.E (I), Garo hills Circle, Tura
2.		<u>Cash Book :-</u> Maintains the entries of receipt & payment including remittance of cash to Treasury.		
3.		<u>Cheque Book :-</u> Payment of salaries & wages of Officers & Staffs vide cheques including suppliers.		
4.		<u>Transit Register :-</u> Registers the cheques issued to the officers, Staffs & suppliers for sending to Treasury Office.		
5.		<u>Pay Bill Register :-</u> Preparation of pay & allowances of all Officers & Staffs.		
6.		<u>Bill Register :-</u> Record all bills that have been passed.		
7.		<u>Contingency Register :-</u> Preparation of wages & Office expenses.		
8.		<u>T.A. Bill Register :-</u> Preparation of T.A. Bills of Officers & Staffs including T.E for medical treatment.		
9.		<u>Monthly settlement :-</u> Submission of form 50 received from T.O for onward submission to A.G.		
10.		<u>Bank Loan :-</u> Issuing of salary certificate/NOC relating to MOU for loans with the Banks.		
11.		<u>Quarterly Expenditure :-</u> Record of submission of reports regarding the expenditure quarterly.		
12.		<u>L.O.C :-</u> Maintains the submission of requirement of fund & receipt of allotment quarterly.		
13.		<u>Progress Report of Expenditure against works & Salaries :-</u> Record of Budget outlay. Revised outlay if any & district wise allotment of fund & expenditure under different Schemes.		

ESTABLISHMENT SECTION :-

Sl. No	Category of the documents	Name of the documents and its introduction in one line	Procedure to obtain the document	Held by/ under control of
1.	Document relating to Establishment	<u>Receipt Book for sale of Form :-</u> For Registration of Class-II Contractors.	Extract of the information available in the document, can be obtained after written request is made by filling up the prescribed format & payment of required fee has been made by the person seeking information.	Establishment Branch of the Office of the S.E (I), Garo hills CircleTura
2.		<u>Receipt Book for sale of Tender Paper :-</u> Maintaining the cash Accounts on sale of Tender Papers in respect of Construction works relating to Minor Irrigation.		
3.		<u>Service Book :-</u> To maintain & keep records of all documents pertaining to every staffs.		
4.		<u>Leave Account Statement :-</u> For maintaining the Leave accounts of the officers & staffs in the S.E (I) office, Tura.		
5.		<u>File Index Register :-</u> Keeping Records & Files open on different subjects.		
6.		<u>Files relating to different subjects as indicated in the File Index Register :-</u> For maintaining proper records on various subjects within the control of S.E (Irri) office, Tura.		
7.		<u>Docket Register :-</u> To keep record of letter received from all concerned.		
8.		<u>Issue Register :-</u> To keep the record of all letters issued from the Office to all concerned.		
9.		<u>Stock Book (T&P):-</u> Records of Machineries, T&P.		
10.		<u>Stock Book (Stationeries) :-</u> Records of Stationery articles.		
11.		<u>Stock Book (Postage Stamps) :-</u> Records of service postage stamp.		

(24)

CHAPTER – 7 (MANUAL – 6)

**A STATEMENT OF BOARDS, COUNCIL, COMMITTEE AND OTHER BODIES
CONSTITUTED AS ITS PART.**

***** THE SUBJECT IS NOT RELEVANT TO THE DIRECTORATE OF IRRIGATION.**

CHAPTER -8 (MANUAL – 7)
THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS

Name of the Public Authority: Office of the Superintending Engineer (Irrigation) Garo Hills Circle, Tura.

Assistant Public Information Officers:-

Sl. No	Name	Designation	S.T.D. Code	Ph.No.		Fax	E-mail	Address
				Office	Home/ Mobile			
1.	Shri A.K. Deb	S.D.O (T/C)	03651	232068	232489			Office of the Superintending Engineer (Irri) Garo Hills Circle, Tura

Public Information Officer:

Sl. No.	Name	Designation	S.T.D. Code	Ph.No.		Fax	E-mail	Address
				Office	Home			
1.	Shri P.Lyngwa	Superintending Engineer(Irri). Garohills Circle, Tura.	03651	232068	-			Office of the Superintending Engineer(Irri). Garohills Circle, Tura

Department Appellate Authority:

Sl. no	Name	Designation	S.T.D. Code	Ph. No		Fax	E-mail	Address
				Office	Home			
1.	A. Borkataki	Chief Engineer(Irri) Meghalaya Shillong	0364	2211363	-			Office of the Chief Engineer (Irri) Meghalaya, Shillong

CHAPTER – 9 (Manual – 8)

Procedures Followed in Decision Making Process

Relating to procedure followed in the decision making process, the Public Authority follows the different sets of Government rules like DFP Rules, the Fundamental & Subsidiary Rules, Meghalaya Financial Rules, Secretariat Manuals etc. which is exercised by Officers at different levels. The levels of decision making process starts right from the Sub-Divisional officers at Sub-division level, the Executive Engineer at District level, the Superintending Engineer at the Circle level, the Chief Engineer at Directorate level & finally State Govt. at State level. The decision making process at the different levels of Officers will depend entirely on the Head of these Offices.

Any decision taken on any subject matter can be made known to the public through the respective P.I.O'S with regard to the final authority who will vet on any decision made, will depend mainly on delegation of Financial power & the FR, SR Rules upon which the Officer can exercise accordingly. However if the case on which the decision to be made is above the level of the said Officer as per rule, then the higher level officer will be the final authority to vet the particular decisions. For eg. if any deviation of work occurs at site due to some reasons & the case is with the power of SDO concerned to decide then the said officer shall be the final authority to decide for such cases otherwise if it is not within his power as per rule then the higher level officer i.e. the Executive Engineer will take charge for such decision making process, who also if not in position to do so, will refer the same to the Superintending Engineer and so on. However if circumstances arise as such that a particular officer can not make a decision on his own & the decision requires participation of higher officer along with the public association like water users association (W.U.A), a group comprising of all the officers involved and the participating public will collectively take a decision on such matters. Such cases may arise especially in any deviation of execution of major works at site.

Format providing information for important matters on which decision is taken :-

Sl. No.	1
Subject on which the decision is to be taken	Execution of work for different project/schemes, acceptance to Tenders, official order, leave and all other such action necessary within the public authority for the welfare office employee and in the interest of public service.
Guideline Direction, if any	Delegation of Financial Power Rule, Meghalaya Financial Rule, Fundamental Rule & Subsidiary Rules, service code and Conduct Rules etc.
Process of Execution	As per Rules, Codes etc.
Designation of the officers involved in decision making	Sub-Divisional officer, Executive Engineer, (District level) Superintending Engineer (circle level), Chief Engineer (Directorate level) Government (State level)
Contact information of above mentioned officers	Official Address enclosed at Manual 1
If not satisfied by the decision, where and how to appeal.	Appeal can be made to the Appellate Authority or the State Information Commission through Written Applications

**CHAPTER- 10 (MANUAL- 9)
 DIRECTORY OF OFFICERS AND EMPLOYEE**

UNDER S.E (IRRI) GAROHILLS CIRCLE, TURA.

Sl. No.	Name	Designation	S.T.D. Code	Phone No.		Fax	E-mail	Address
				Office	Home			
1.	Shri.P.Lyngwa	S.E (I)	03651	232068	-			Office of the Superintending Engineer (Irri), Tura.
2.	Shri.A.K.Deb	S.D.O (T/C)			223489		Fancy Valley,Tura	
3.	Shri. Dipankar Choudhury	J.E (I)			-		S.E.Complex,Dakopgree,Tura.	
4.	Shri.Salgra Sangma	J.E (I)			-		-DO -	
5.	Shri.Kishore Areng	S.O (Gr.II)			-		Upper Chandmari, Tura.	
6.	Smt.Veronica Sangma	J.E (I)			220978		R.C.Road, Tura.	
7.	Shri. Emroy Nongdhar	Surveyor			-		S.E Complex, Dakopgree, Tura	
8.	Smt.Sandhya R. Marak	U.D.A			232487		Araimile,Near I.T.I, Tura.	
9.	Smt.Pleadish Sangma	L.D.A			-		Dakopgree, Tura.	
10.	Smt. Salme A.Sangma	L.D.A			220121		Lower Hawakhana, Tura.	
11.	Smt.Twilca Ruth Marak	L.D.A			94361-13413		Bonepa Atilla, Tura.	
12.	Smt.Jebia A.Sangma	L.D.A			-		Dakopgree, Tura	
13.	Shri. Anandsing Marak	Khalasi			-		Balading, Tura	
14.	Shri. Modaram Boro	Chowkidar			-		Dakopgree,Tura	
15.	Shri.Nenjing Sangma	Khalasi			-		Rongkhongre, Tura	
16.	Shri. Matgrik SAngma	peon			-		Dakopgree, Tura	
17.	Shri. Sukumar Hajong	Driver			-		Reverse Gittim, Tura.	
18.	Smt. Purnima Koch	M.R.(Clener)			-		Dermile, Tura.	
19.	Smt. Hira N. Marak	M.R(Typist)			-		Dakopgree E.E.Complex, Tura	
20.	Shri. Krosphil Sangma	M.R.(Labour)			-		- DO -	

CHAPTER- 11 (MANUAL- 10)
THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND
EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN
REGULATIONS.

11.3 UNDER S.E (I) GAROHILLS CIRCLE, TURA.

Sl. No.	Name	Designation	Monthly remuneration	Compensation/Compensatory allowance	The procedure to determine the remuneration as given in the regulation
1.	Shri.P Lyngwa	S.E (I)	Rs.21,353/-	130/-	
2.	Shri. A.K.Deb	S.D.O (T/C)	Rs.16,934/-	130/-	
3.	Shri. Dipankar Choudhury	J.E (I)	Rs.15,291/-	130/-	
4.	Shri. Salgra Sangma	J.E (I)	Rs.11,461/-	130/-	
5.	Smt. Veronica Sangma	J.E (I)	RS.12,333/-	130/-	
6.	Shri. Kishore Areng	S.O(Gr.II)	RS.12,288/-	130/-	
7.	Shri. Emroy Nongdhar	Surveyor	Rs. 8,421/-	130/-	
8.	Smt. Sandhya R. Marak	U.D.A	RS.12,288/-	130/-	
9.	Smt. Pleadish Sangma	L.D.A	Rs .8,076/-	130/-	
10.	Smt. Salme A. Sangma	L.D.A	Rs.10,228/-	130/-	
11.	Smt. Twilla Ruth Marak	L.D.A	Rs .7,950/-	130/-	
12.	Smt. Jebia A. Sangma	L.D.A	Rs .6,488/-	130/-	
13.	Shri. Anandsing Marak	Khalasi	Rs. 7,633/-	130/-	
14.	Shri. Nenjing Sangma	Khalasi	Rs. 5,298/-	130/-	
15.	Shri. Modaram Boro	Chowkidar	Rs. 6,288/-	130/-	
16.	Shri. Matgrik Sangma	Peon	Rs.4,981/-	130/-	
17.	Shri. Sukumar Hajong	Driver	Rs.7,369/-	130/-	
18.	Smt. Purnima Koch	M.R (Unskilled)	@Rs.70.00/day	-	
19.	Smt. Hira N. Marak	M.R (Skilled)	@Rs.85.00/day	-	
20.	Shri. Krosphil Sangma	M.R (Unskilled)	@Rs.70.00/day	-	

(29)

(CHAPTER- 12 (MANUAL- 11)
THE BUDGET ALLOCATED TO EACH AGENCY
(PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURE AND REPORTS ON
DISBURSEMENT MADE)

Year 2004 – 2005 (Under Garo Hills Irrigation Circle, Tura)

Sl. No.	Name of the scheme head	Activity	Starting date of the Activity	Planned end date of the Activity	Amount sanctioned need	Exp. Upto March 2005	Amount released/distribution (no. of installment)	Actual expenditure for the last year 2005-06	Responsible Officer for the quality and the complete execution of work.
1.	<u>4702-capital outlay on minor Irrigation.</u> 103-Diversion schemes (01) Flow irrigation works – PLAN W.GAROHILLS 1.Rongadatgiri FIP	Construction of minor Irrigation schemes (Surface flow) under the Normal State Plan	1994	Completed	62.00	48.36	10.06	10.06	Executive Engineer (Irri) Tura Division.
		Total =			62.00	48.36	10.06	10.06	
2.	<u>4702 Capital Outlay on Minor Irrigation</u> 103-Diversion schemes (03) Accelerated Irrigation benefited programme (AIBP) - PLAN W.GAROHILLS 1. Selsella F.I.P. 2. Ringdee F.I.P. 3. Andherkona F.I.P.	The AIBP is launched by GOI to assist the state Govt. by providing Central Loan Assistance (CLA) to accelerate the completion of selected irrigation projects and there by enable the projects to yield early benefit in the state of Meghalaya. The inception of the programme was in the year 1999-2000. The AIBP is also meant to focus on those projects which have no constrains for early completion. The existing pattern of financing of Central to State is 3:1.	1996 1999 2001	Ongoing On going On going	105.56 272.05 330.33	104.61 186.78 172.24	NIL 28.84 53.19	NIL 28.84 53.19	Executive Engineer (Irri) Tura Division.
		Total =			707.94	463.63	82.03	82.03	
	E.GAROHILLS 1.Rongrong Kharkutta FIP 2. Gandual FIP 3. Chiljora FIP		1996 2005 2001	Ongoing Completed Completed	38.98 61.30 110.36	38.06 55.67 113.85	0.925 5.630 0.450	0.925 5.630 0.450	Executive Engineer (Irri),Williamnagar Division
		Total =			210.64	207.58	7.005	7.005	

(30)

Sl. No.	Name of the scheme head	Activity	Starting date of the Activity	Planned end date of the Activity	Amount sanctioned need	Exp. Upto March 2005	Amount released/distribution (no. of installment)	Actual expenditure for the last year 2005-06	Responsible Officer for the quality and the complete execution of work.
	<u>S.GAROHILLS</u> 1. Renigiri FIP 2. Kharukol FIP 3. Galasora FIP		1996 1999 2005	On going On going Completed	55.51 127.93 60.60	26.316 83.742 49.820	3.95 12.46 10.03	3.95 12.46 10.03	Executive Engineer (Irri) Baghmara Division.
		Total =			243.44	159.878	26.44	26.44	
3.	<u>4702 – Capital outlay on Minor Irrigation:</u> 103–Diversion schemes (04) Micro Irrigation - PLAN <u>W.GAROHILLS</u> 1. Alakama MIP 2. Rengsanggre MIP 3. Romba Adingre MIP	Micro Irrigation is a concept which has been taken into consideration in our state and has been included for the first time in the Annual Plan 2004-05. It is suppose to cover small areas which may even have only single family beneficiaries. Such projects are expected to deliver early benefits to the farmers.	2005 2005 2005	Completed Completed Completed	1.67 1.25 1.96	NIL NIL NIL	1.59 1.19 1.94	1.59 1.19 1.94	Executive Engineer (Irri) Tura Division.
		Total =			4.88	NIL	4.72	4.72	

Sl. No.	Name of the scheme head	Activity	Starting date of the Activity	Planned end date of the Activity	Amount sanctioned need	Exp. Upto March 2005	Amount released/distribution (no. of installment)	Actual expenditure for the last year 2005-06	Responsible Officer for the quality and the complete execution of work.
4.	<u>2702-Minor Irrigation - 800 other Expenditure</u> (07) Improvement modernization of existing Irrigation Scheme - PLAN <u>W.GAROHILLS</u> 1.Naragri FIP 2. Gumaijhora FIP	In the course of time some completed projects started becoming Non-functional of Partly functional due to various factors such as inadequate maintenance fund, flood damages etc. Hence to keep such schemes fully functional and for rehabilitation of the old schemes, improvement and modernization is a necessity.	2003 2005	Completed Ongoing	1.11 33.57	0.94 Nil	0.10 4.16	0.10 4.16	Executive Engineer (Irri) Tura Division.
		Total =			34.68	0.94	4.26	4.26	
	<u>E.GAROHILLS</u> 1.Daldalma FIS 2.Gamsing FIS 3.Umthra-mangsang FIP 4.Darim FIP 5.Chidrang FIP 6.Ganingbibra FIP		2003 2002 2003 2003 2005 2005	Completed Completed Ongoing Completed Ongoing Ongoing	32.22 18.20 23.40 24.16 13.45 66.40	11.80 17.21 4.54 16.84 - -	3.799 0.645 7.309 7.525 6.422 8.786	3.799 0.645 7.309 7.525 6.422 8.786	Executive Engineer (Irri) Williamnagar Division.
		Total =			177.83	50.39	34.486	34.486	

Sl. No.	Name of the scheme head	Activity	Starting date of the Activity	Planned end date of the Activity	Amount sanctioned need	Exp. Upto March 2005	Amount released/distribution (no. of installment)	Actual expenditure for the last year 2005-06	Responsible Officer for the quality and the complete execution of work.
	<u>S.GAROHILLS</u>								
	1.Brakchi FIP		2005	Ongoing	73.38	-	16.21	16.21	Executive Engineer (Irri) Baghmara Division.
		Total =			73.38	-	16.21	16.21	
5.	<u>2702- Minor Irrigation Centrally sponsored Schemes :-</u> 800 Other Expenditure (08) Command Area Development (CAD) - PLAN <u>W.GAROHILLS :-</u> 1. CAD of Bashbari FIP 2. CAD of Gumaijhora FIP	In some projects the potential utilized falls short of the potential created due to various reasons like inadequate provision of field channels and necessity for land shaping/ leveling etc. The CAD programme is meant to bridge the gap between the potential created and the potential utilized for optimizing productivity in the area under command by fully tapping the Irrigation benefits of the completed Irrigation projects. The funding pattern is 50 : 50 (Central : State).	2002 2001	Completed Completed	28.80 30.56	7.85 24.80	12.00 NIL	12.00 NIL	Executive Engineer (Irri) Tura Division
		Total =			59.36	32.65	12.00	12.00	
	<u>E.GAROHILLS :-</u> 1. CAD of Chidrang FIP 2. CAD of Damaskhama FIP.		2002 2002	Ongoing Completed	35.565 4.25	14.09 3.20	12.00 NIL	12.00 NIL	Executive Engineer (Irri) Williamnagar Division.
		Total =			39.815	17.29	12.00	12.00	
	<u>S. GAROHILLS :-</u> 1.CAD of Brakchi FIS 2.CAD of Jatrakona FIS		2002 2002	Ongoing Ongoing	17.260 7.895	3.98 2.822	1.77 0.23	1.77 0.23	Executive Engineer (Irri) Baghmara Division.
		Total =			25.155	6.802	2.00	2.00	

Sl. No.	Name of the scheme head	Activity	Starting date of the Activity	Planned end date of the Activity	Amount sanctioned need	Exp. Upto March 2005	Amount released/distribution (no. of installment)	Actual expenditure for the last year 2005-06	Responsible Officer for the quality and the complete execution of work.
6.	<u>2702-Minor Irrigation – State sponsored schemes :-</u> 800 other expenditure (11) Flood Damage restoration of M.I.P's - PLAN W.GAROHILLS 1.Bamundanga FIS 2.Gumaijhora FIS 3.Edenbari FIS. (Ronkhongre)	Due to massive deforestation, flash flood have become a regular feature which is causing great damage to structures in the state. Hence, flood damage restoration of Minor Irrigation Schemes have become necessary to keep the project functioning.	2005 2005 2005	Completed Ongoing Ongoing	14.825 19.906 35.49	- - -	8.19 4.57 3.42	8.19 4.57 3.42	Executive Engineer (Irri) Tura Division.
		Total =			70.221	-	16.18	16.18	
	E.GAROHILLS :- 1.Darampara FIS 2.Dame-A.pal FIS		2005 2005	Completed Ongoing	1.41 2.12	- -	1.255 0.244	1.255 0.244	Executive Engineer (Irri) Williamnagar Division.
		Total =			3.53	-	1.499	1.499	
	S.GAROHILLS :- 1.Brakchi FIP 2.Jatrakona FIS			Completed Ongoing	8.96 14.86	1.00 0.97	3.361 6.530	3.361 6.530	Executive Engineer (Irri) Baghmara Division.
		Total =			23.82	1.97	9.891	9.891	

CHAPTER – 13 (MANUAL – 12)

The manner of execution of subsidy programmes

The Public Authority does not have any Subsidy Programs/Schemes. But the Office do implement different types of Schemes in the Irrigation Sector.

Given below are the different types of Schemes/Projects being taken up by the Public Authority:-

- A. Flow Irrigation Schemes (Normal State Plan) :- To provide irrigation facilities in Agriculturally potential areas by creating more Irrigation potential from surface water sources through surface diversion schemes. For a hilly state like Meghalaya which is restrained by its limitations of feasible area under cultivation, higher crop intensity and productivity can be achieved only with assured irrigation.
- B. Accelerated Irrigation Benefit Programme (AIBP) :- This is a Centrally Aided programme in which the Government of India assist the State Government by providing Central Loan Assistance (CLA) in which the Financing Pattern Centre : State is 3:1,for the construction and early completion of Minor Irrigation Projects.
- C. NABARD Loan for Minor Irrigation Projects :- Due to the limited financial resources,the assistance from NABARD under the Rural Infrastructure Development Fund (RIDF) is being availed in the form of loan for Construction / Renovation / Reconstruction of Minor Irrigation Projects in the state in which the State Government's share is only 10 % and the remaining 90 % is the Loan component from NABARD.
- D.Command Area Development (CAD):- Although the Schemes were taken up under different programmes and potentials created, the created potential in some of the projects cannot be utilized fully due to inadequate conveyance network, losses in the canal because of the soil condition, due to necessity of land shaping/leveling etc. The main objective of this program is to bridge the gap between the potential created and potential utilized. The main components which could be taken up under this programme are construction of field channels so that the water can reach every nook and corner of the area, lining of canal to check seepage in the canal, land shaping/leveling to bring more area lying on the higher level under irrigation etc. The funding pattern of this programme is 50% Centre and 50% State.
- E. Drip & Sprinkler Irrigation:- To take up Drip & Sprinkler Irrigation for sustainable development of Horticultural crops and plantations where others system of irrigation are not feasible. This will also help to minimize jhum cultivation and increase the yield/ha.
- F. Improvement & Modernization of Existing Projects: The condition of most of the schemes deteriorates year by year due to various factors such as inadequate fund for maintenance of the scheme, natural calamity, etc. due to which the area as envisaged cannot be covered resulting in low potential utility. Thus, most of the schemes requires Improvement & Modernization after some years of use so that the created potential may be fully utilized.
- G. Flood damage restoration of Minor Irrigation Projects:- Massive deforestation either by Jhum cultivation or random felling of trees for timber etc. have reduced the forest cover in the state to a considerable extent thereby reducing drastically the water retention capacity in the catchment area. Thus due to the massive forest destruction, flash flood have become a regular feature which is causing great loss to property as well as the Irrigation structures in the state. Hence, Flood damage restoration of Minor Irrigation have become necessary to keep the project functions

H. Investigation Survey and Investigation Minor Works : To carryout survey and investigation works and for determining the feasibility aspects of a proposed project so that the process of formulation of the projects/schemes can be started. This also includes taking hydrological and morphological data of the area and sources of water for irrigation.

I. Micro Irrigation : Micro Irrigation (Drip & Sprinkler) is a concept which has recently been taken into consideration in our state and has been included for the first time in the annual plan 2004-05. It is supposed to cover small areas which may even have only single family beneficiaries. Such projects are expected to deliver early benefits to the farmers instantaneously due to early completion. Moreover, the farmers are expected to take care of the operation and maintenance by themselves.

J. Rationalization of Minor Irrigation Statistics : To conduct M.I. census on quin-quennial basis for taking up sample survey, pilots studies and assessment to depict realistic picture of the number of irrigation schemes taken up by various Departments, actual irrigation potential created and utilized which is essential for estimating the availability of both surface and ground water for formulation of a realistic plan for water resources development.

K. Establishment and maintenance : This is meant for minor repairs and maintenance works of completed projects. Due to non availability of adequate funds under Non-Plan for maintenance, the Planning Commission has recommended 10% of the total plan outlay to meet the cost for maintenance and minor repair works of completed projects.

(36)

CHAPTER 14 (MANUAL – 13)

**PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR
AUTHORIZATION GRANTED BY IT.**

***** DOES NOT ARISE AS THE DIRECTORATE OF IRRIGATION DOES NOT
PROVIDE ANY CONCESSIONS, PERMITS OR AUTHORIZATION TO THE PUBLIC.**

CHAPTER – 15 (MANUAL – 14)

NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTION.

NORMS BASICALLY FOLLOWED FOR THE FORMULATION & IMPLEMENTATION OF PROJECTS/SCHEMES.

A. Formulation:-

* Representation/Application by the Farmers:- Formulation of an Irrigation Scheme is normally based on the Representation/Application by the Farmers to District Office or the Sub-divisional Office.

* Preliminary Investigation:- On receipt of the Representation/Application from the farmers, a Preliminary Investigation is to be conducted to assess the Technical & Economic viability.

* Detail Survey:- If the Scheme is found to be Technically & Economically viable, a Detail Survey of the Project area is conducted wherein all the data/informations necessary for the formulation of the Project are collected.

* List of Beneficiaries & N.O.C.:- A list of Beneficiaries along with the holding size of all the individual duly signed by each one of them and countersigned by the Nokma/Head-man should be obtained first.

* Formulation Process:- Based on the data collected during the detail survey, a Detail Project Report is prepared which comprises the General & Technical Report, Designs of structures, Drawings Estimates, Charts, Maps etc. by the Sub-divisional Office under the guidance of District Head who in turn submits the same to the S.E.'s Office.

B. Implementation:-

*The Implementation of the Scheme/Project is carried out only after the necessary Sanction & Approval is received from the Government.

The Implementation process consist of :-

1. Calling of Tenders for different works.
2. Allotment works
3. Execution of works
4. Submission of Completion Report.

The beneficiaries on completion of the Project should register an Association in the name of Water Users Association (W.U.A.) and execute an MOU(Memorandum of Understanding) with the District Office. Water Users Association will then look after the Scheme and its Operation & Maintenance. They will also ensure the equitable distribution of water to the farmers.

CHAPTER – 16 (MANUAL – 15)

INFORMATION AVAILABLE IN AN ELECTRONIC FORM

- 1. please provide the details of the information related to the various schemes which are available in the electronic format.**

The details of the information related to Irrigation schemes which are available in the Electronic Format are the names of completed Minor Irrigation Projects, its Command area, No. of beneficiaries year of commencement and completion and the cost of construction.

CHAPTER – 17 (MANUAL – 16)

PARTICULARS OF THE FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION.

Through News Paper:- Notice Inviting Tenders, Quotation Notice, Invitation of Application for Registration (Fresh & Renewal) for Class – II Contractors, etc. are published in the local dailies and News Papers so that the citizens may have the access to the above.

Notice Board:- All the important Notices, Orders, etc. and those published in the News Paper are also displayed in the Office Notice Board.

Inspection of Record:- Any member of the public who wishes to inspect any Record can do so by giving a written Application and by paying the prescribed fee for the same.

Printed Manual Available:- The Printed Manual of the Public Authority can be obtained by giving a Written application and on payment of prescribed fee.

Website of the Public Authority : Detail Information can also be obtained by visiting the Department's Website, which is dirirri@shillong.meg.nic.in.

CHAPTER – 18 (MANUAL – 17)

OTHER USEFUL INFORMATION

Frequently Ask Question and their Answers by the Public Authority :

1. What are the types of schemes usually taken out ?

Types of schemes taken out are (i) Minor Irrigation (Surface Flow, lift, D.T.W, S.T.W.) and Micro Irrigation (Drip, Sprinkler, Flow).

2. What is W.U.A. ?

W.U.A. is a Water User Association formed by the beneficiaries of the Project to work hand in hand with the Department.

*** Related to the seeking information.**

(a) Application forms : As prescribed by the Government.

(b) Fees : As prescribed by the Government.

(c) How to write a precise information request few trips : By filling in the Application format as prescribed by the Government.

(d) Right of the citizen in case of denial of information and procedure to appeal: Appeal can be made to the appellate Authority or the State information Commission through written applications.

*** With relation to training imparted to the public by public authority** -No training are being imparted to the public by the office of Superintending Engineer (Irri) Garohills Circle, Tura.

*** With relation to registration process:** Registration is accepted only for class II contractors.

*** With relation to collection of tax by Public Authority (Municipal Corporation, Trade tax, Entertainment Tax etc) :** No tax collection is being carried out at office of the Superintending Engineer (Irri) Garohills Circle, Tura..

*** With relation to issue new connection electricity/water supply and permanent disconnection etc :** This matter is not related with the office of the Superintending Engineer (Irri) Garohills Circle, Tura.

*** Details of any other public service provided by the public authority :** The public service that is being provided by the public authority is only the implementation of minor Irrigation projects.

**LIST OF COMPLETED MINOR IRRIGATION PROJECTS
UP TO 2005 – 06 UNDER GARO HILLS IRRIGATION CIRCLE, TURA**

Sl. No.	Name of Projects	Location/ Block	Year of Comme- ncement	Year of Completion.	Command Area (ha)	No. Benefi- ciaries	Est. Amount (Rupees in Lacs)
1	2	3	4	5	6	7	8
(A)	<u>WEST GARO HILLS :- SURFACE WATER</u>						
(a)	<u>Upto end of 7th Plan</u>						
1	Najakhhol MIP	Selsella	1983-84	1984-85	47.00	34	1.99
2	Ujengiri MIP	Selsella	1983-84	1986-87	162.00	100	14.00
3	Dolgiri MIP	Selsella	1983-84	1984-85	200	56	3.97
4	Samati MIP	Betasing	1976-77	1976-77	60.00	25	0.12
5	Naragiri MIP	Betasing	1974-75	1977-78	100.00	26	0.38
6	Thallang MIP	Betasing	1977-78	1979-80	63.00	56	4.73
7	Amakiri MIP	Betasing	1977-78	1979-80	120.00	40	0.98
8	Dolbari MIP	Betasing	1981-82	1981-82	200.00	580	7.48
9	Marakapara MIP	Betasing	1981-82	1984-85	248.00	121	9.76
10	Marang MIP	Dalu	1974-75	1974-75	50.00	100	0.48
11	Sabang MIP	Tikrikilla	1978-79	1979-80	206.00	35	0.74
12	Babellapara MIP	Dalu	1974-75	1882-83	125.00	150	12.70
13	Gillajuri MIP	Dalu	1982-83	1982-83	125.00	31	13.39
14	Gopi MIP	Zik Zak	1979-80	1981-82	186.00	71	10.40
15	Kuligoan	zikZak	1983-84	1986-87	106.00	120	6.00
16	Edenbari MIP	Rongram	1982-83	1986-87	298.00	400	35.73
17	Goragiri MIP	Betasing	1985-86	1991-92	146.00	127	14.89
18	Okhapara LIP	Betasing	1985-86	1985-86	33.50	25	2.30
19	Gandhi Para LIP	Betasing	1981-82	1982-83	248.00	95	5.29
20	Chengkurigiri MIP	Betasing	1977-78	1979-80	82.00	55	1.22
21	Kodalldhowa MIP	Zik Zak	1981-82	1882-83	202.00	460	8.57
22	Ajagar MIP	Dadenggiri	1986-87	1991-92	567.00	483	25.34
23	Chandan nokat MIP	Betasing	1974-75	1974-75	28.00	128	0.18
24	Bongrenggiri MIP	Dadenggiri	1975-76	1975-76	40.00	30	0.23
25	Najakjhora MIP	Dadenggiri	1975-76	1976-77	200.00	40	0.64
26	Kanchanjhora MIP	Dadenggiri	1975-76	1976-77	40.00	50	0.45
27	Ambari MIP	Selsella	1975-76	1976-77	40.00	75	0.23
28	Khongpara MIP	Selsella	1975-76	1976-77	24.00	25	0.15
29	Madagiri MIP	Rongram	1974-75	1974-75	24.00	300	0.15
30	Karijhora MIP	Dalu	1974-75	1974-75	60.00	108	0.23
31	Watregiri MIP	Betasing	1974-75	1974-75	24.00	250	0.15
32	Murichiring MIP	Dalu	1974-75	1974-75	40.00	200	0.53
33	Betasing LIP	Betasing	1977-78	1981-82	320.00	236	7.64
34	Singwill&Galwang LIP	Selsella	1979-80	1980-81	340.00	140	3.96
35	Koinadubi LIP	Dalu	1981-82	1985-86	240.00	400	11.59
	Total (a)				4,994.50	5172	206.59
(b)	<u>During Plan 8th 1992-97</u>						
36	Gopijhora FIP	Betasing	1991	1992-93	107.00	750	30.13
37	Dengna FIP	ZikZak	1984	1992-93	158.00	530	17.85
38	Bashbari FIP	Betasing	1986	1994-95	551.00	500	32.12
39	Gumaijhora FIP	Dadenggiri	1986	1995-96	545.00	280	39.67
40	Daldam FIP	Dalu	1985-86	1995-96	185.00	39	17.13
	Total (b)				1546.00	2099	136.90

1	2	3	4	5	6	7	8
(c)	<u>During 9th plan 1997-2002</u>						
41	Romgiri FIP	Dadenggiri	1992-93	1998-99	60.00	39	43.02
42	Dengnakpara FIP	Betasing	1992-93	2000-01	198.00	145	152.59
43	Rongadathgiri_FIP	Dadenggiri	1995-96	2001-02	60.00	37	62.00
	Total (c)				318.00	221	257.61
(d)	<u>During 10th plan 2002-07</u>						
44	Bamundanga FIP	Tikrikilla	2001-02	2003-04	300.00	250	136.34
45	Alakama M.I.P	Rongram	2005-06	2005-06	4.00	7	1.67
46	Rengsanggre M.I.P	Rongram	2005-06	2005-06	2.00	4	1.25
47	Romba Adingre M.I.P	Rongram	2005-06	2005-06	2.00	9	1.96
	Total (d)				308.00	270	141.22
G.TOTAL (SURFACE WATER)					7166.50	7762	742.32
1	2	3	4	5	6	7	8
(a)	<u>GROUND WATER D.T.W Upto 7th plan</u>						
1	Kaimbatapara DTW	Dadenggiri	1984	1984-85	40.00	18	1.00
2	Kadamsali DTW	Dadenggiri	1984	1984-85	40.00	18	1.00
3	Pahama DTW	Dadenggiri	1984	1984-85	40.00	16	1.00
4	Jugirjhar DTW	Dadenggiri	1984	1984-85	40.00	27	1.00
5	Bairagipara DTW	Betasing	1985	1985-86	81.00	35	3.03
	Total (a)				241.00	114	7.03
(b)	<u>STW :-</u>						
1	A cluster of STW's	Salsella & ZikZak	1975-76	1975-76	1562.50	625	N/A
	Total (b)				1562.50	625	N/A
(c)	<u>During 9th plan 1997-02 (D.T.W) :-</u>						
1	Ichaguri DTW	Betasing	1990-91	1998-99	25.00	30	8.99
2	ZikZak DTW	Zikzak	1990-91	1998-99	43.60	40	8.79
3	Borkona DTW	Betasing	1990-91	1998-99	30.25	15	7.87
4	Jewelgiri DTW	Betasing	1992-93	2001-02	11.10	16	10.10
	Total (c)				109.95	101	35.75
G. TOTAL (GROUND WATER)					1913.45	840	42.78
G. TOTAL (WEST GARO HILLS)					9079.95	8602	785.10

Sl.No.	Name of Projects	Location/ Block	Year of Commencement	Year of Completion.	Command Area(in Ha)	No. Beneficiaries	Est. Amount (Rupees in lacs)
1	2	3	4	5	6	7	8
(B)	<u>EAST GAROHILLS :</u>						
(a)	<u>Up to end of 7th plan</u>						
	<u>(SURFACE WATER)</u>						
1	Chidrang FIS	Resubelpara	1974-75	1976-77	600.00	65	14.13
2	Darampara FIS	Resubelpara	1980-81	1983-84	324.00	36	13.28
3	Dandalma FIS	Resubelpara	1981-82	1985-86	54.00	27	16.45
4	Chichotcheng FIS	Resubelpara	1983-84	1986-87	60.00	20	3.53
5	Umthra Mangseng FIS	Rongjeng	1980-81	1986-87	440.00	45	20.28
6	Chill FIS	Rongjeng	1976-77	1979-80	80.00	15	1.43
7	Rongdol FIS	Songsak	1976-77	1980-81	80.00	60	0.82
8	Raja Apal FIS	Songsak	1982-83	1985-86	57.00	25	7.57
9	Darim FIS	Samanda	1987-88	1990-91	128.00	116	31.47
10	Chibongga FIS	Rongjeng	1978-79	1980-81	101.00	28	4.40
11	Tapsi LIP	Samanda	-	1976-77	25.00	28	0.39
12	Simsanggiri LIP & Rongreggiri LIP	Samanda	1975-76	1979-80	183.00	75	6.79
13	Rongbu FIS	Rongjeng	1981-82	1983-84	150.00	30	8.82
14.	Soinang FIS	Resubelpara	1976-77	1979-80	200.00	28	2.45
15.	Rongit FIS	Rongjeng	1975-76	1979-80	98.00	30	3.18
16.	Bakenang LIP	Resubelpara	1977-78	1982-83	50.00	75	1.15
17.	Rongen LIP	Rongjeng	1976-77	1981-82	40.00	27	0.57
18.	Ganingbibra FIS	Samanda	1986-87	1991-92	120.00	84	25.36
	TOTAL (a) =				2790.00	814	162.07
(b)	<u>Durig 8th plan (1992-97)</u>						
19.	Gamsing FIS	Rongjeng	1990-91	1993-94	100.00	51	34.05
20.	Damaskhama FIS	Resubelpara	1992-93	1995-96	90.00	25	31.81
21.	Manikganj FIS	Resubelpara	1992-93	1996-97	80.00	47	19.00
	TOTAL (b) =				270.00	123	84.86
(c)	<u>During 9th plan</u>						
	<u>(1997-2002)</u>						
22.	Dame-a'pal FIS	Resubelpara	1991-92	1999-00	250.00	52	55.00
23.	Bong bong FIS	Rongjeng	1995-96	2000-01	100.00	50	56.59
24.	Rangsi FIS	Resubelpara	1994-95	2001-02	72.00	21	37.84
25.	Gengnang FIS	Resubelpara	1994-95	2001-02	105.00	52	67.00
26.	Awanga FIS	Rongjeng	1992-93	2001-02	153.00	201	74.34
27.	Bodo-apal FIS	Resubelpara	1995-96	2001-02	65.00	31	57.51
28.	Nengstok FIS	Songsak	1995-96	2000-01	40.00	36	25.74
29.	Rongak FIS	Samanda	1994-95	2000-01	20.00	46	8.57
	TOTAL (C) =				805.00	489	382.59
(d)	<u>During 10th plan</u>						
30.	Chiljora FIS	Resubelpara	2001-02	2005	156.00	64	110.36
31.	Gandual FIS	Kharkutta	2001-02	2005-06	60.00	21	61.30
	TOTAL (d) =				216.00	85	171.66
G.TOTAL (EAST GAROHILLS) =					4081.00	1511	801.18

Sl. No	Name of projects	Location/ Block	Year. Of commencement	Year of completion	Command Area (Ha)	No. of beneficiaries	Est. Amount (Rupees in lacs)
(C)	<u>SOUTH GAROHILLS :- SURFACE WATER :- Up to end of 7th plan :-</u>						
(a)							
1.	Kharukol LIP	Baghmara	1976-77	1977-78	70.00	74	0.93
2.	Rongra-Gulpani LIP	Rongra	1976-77	1980-81	56.00	40	0.86
3.	Tainang FIS	Baghmara	1976-77	1981-82	30.00	48	0.80
4.	Jatrakona FIS	Gasuapara	1979-80	1983-84	125.00	100	19.60
5.	Samukhol FIS	Chokpot	1981-82	1981-82	49.00	150	0.42
6.	Rongru-Asim FIS	Rongra	1987-88	1990-91	68.00	26	8.36
	Total (a) :-				398.00	438	30.97
(b)	<u>During 8th plan ((1992-97)</u>						
7.	Brakchi FIS	Baghmara	1986-87	1992-93	600.00	160	32.96
	Total (b) :-				600.00	160	32.96
(c)	<u>During 10th plan (2002-07)</u>						
8.	Nekora FIS	Rongra	1997-98	2004-05	62.00	45	35.50
9.	Galasora FIS	Rongra	2002	2005-06	50.00	70	60.60
	Total (c) :-				112.00	115	96.10
G.TOTAL (SOUTH GAROHILLS) =					1110.00	713	160.03

**LIST OF ONGOING & NEWLY SANCTIONED MINOR IRRIGATION PROJECTS
UNDER GARO HILLS IRRIGATION CIRCLE, TURA**

Sl. No.	Name of Projects	Location/ Block	Sanction Amount (in lakhs)	Exp. Upto March/06(in lakhs)	Year of Commencement	Command Area (ha)	No.of Beneficiaries	Remarks
1	2	3	4	5	6	7	8	9
(A)	<u>WEST GAROHILLS</u>							
1.	Selsella F.I.P	Selsella	105.56	104.61	1995-96	192.00	150	Ongoing
2.	Ringdee F.I.P.	Betasing	272.05	215.62	1999-00	540.00	131	Ongoing
3.	Andherkona F.I.P.	Selsella	330.33	225.43	2001-02	326.00	132	Ongoing
4.	Dhardhara and Champarani FIS	Tikrikilla	130.107	-	-	150.00	397	Newly Sanctioned
5.	Matchakolgre MIP	Rongram	7.977	-	-	8.00	5	Newly Sanctioned
6.	Chibra Agal MIP	Rongram	2.20	-	-	3.70	7	Newly Sanctioned
7.	Missimagre MIP	Rongram	1.98	-	-	2.10	8	Newly Sanctioned
8.	Gonalgre MIP	Rongram	4.21	-	-	5.00	9	Newly Sanctioned
9.	Origitok MIP	Rongram	1.98	-	-	2.00	7	Newly Sanctioned
	TOTAL (A) =		856.394	545.66		1228.8	846	
(B)	<u>EAST GAROHILLS</u>							
1.	Rongrong Kharkutta FIP	Rongjeng	38.98	38.985	1996	170.00	136	Ongoing
2.	Pakrek FIP	Kharkutta	59.414	-	-	62.00	23	Newly Sanctioned
	TOTAL (B) =		98.394	38.985		232.00	159	
(C)	<u>SOUTHGAROHILLS</u>							
1.	Renigiri FIP	Chokpot	55.51	30.266	1996	65.00	33	Ongoing
2.	Kharukol FIP	Baghmara	127.93	96.202	1999	118.00	74	Ongoing
3.	Bonbera FIP	Rongra	7.93	-	-	9.00	5	Newly Sanctioned
	TOTAL (C) =		191.37	126.468		192.00	112	