

## **CHAPTER – 1 INTRODUCTION**

- 1.1 The Right to Information Act (RTI Act) received the assent of the President of India on June 15,2005. Certain provisions (See 4,5,12,13,15,16,27 and 28) relating to the preparation necessary or the implementation of this Act came into immediate effect on June 15, 2005 itself. Other provisions of the RTI Act will come into force on the 120<sup>th</sup> day from June15, 2005 that is on October 12,2005.
- 1.2 The handbook will be open to all those who wish to go through the book for any information Pertaining to the RTI Act.
- 1.3 District Industries Centre, West Garo Hills, New Tura.
- 1.4 No complicated definition, which needed to be explained.
- 1.5 For any information one can contact designated PIO or Appellate Authority of the Department.
- 1.6 Fee etc shall be charged as per government instructions.

## **CHAPTER – 2 (MANUAL 1)**

### **Particulars of Organisation, Functions and Duties**

#### **2.1 Objective/ purpose of the Public Authority and 2.3 Brief History of the Public Authority**

The District Industries Centre programme was launched on May, 1978 to provide a focal point for promotion of Small Scale Industries and Village Industries, and to render all various services and support to decentralized sector under a single roof at pre-investment, and post investment stages. The other concept was to remove regional imbalance and more specifically regional disparities in industrial development.

Keeping in view of the objectives the District Industries Centre is undertaking investigation of the potential for the total development of the district including its raw materials, demand, skill and resources, identification of entrepreneur, selection of suitable items, preparation of project report assisting in procurement of machineries, equipment, raw materials, making effective arrangement for credit facilities and also rendering marketing assistance.

In achieving the objectives the District Industries Centre is patterned to be manned by the General Manager with a team of five Functional Managers, supported by four Promotional Officer (both Technical and Non Technical) and these to be supported by Block Level Extension Officers.

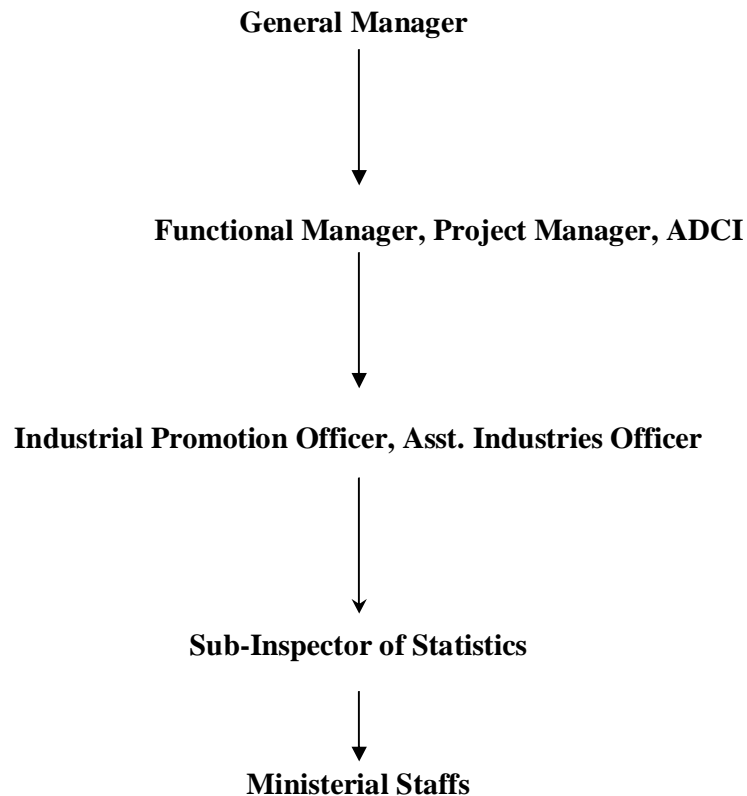
#### **2.4 Duties of the Public Authority**

To implement various schemes and programmes of the Government.

#### **2.5 Main Activities/ Functions of the Public Authority**

-Registration, Imparting Basic Training and Advance Training, EDP, Awareness Programme, Exhibition etc.

#### **2.7 Organisation Structure**



**2.11 Address of the Main Office:**

**District Industries Centre  
Tura, Dakopgre Office Complex  
West Garo Hills, Meghalaya - 794001  
Post Box – 13**

**2.12 Morning Hours of the Office: 10:00 A.M**

**Closing Hours of the Officer: 5:00 P.M**

## **CHAPTER – 3 (MANUAL 2)**

### **Powers and Duties of Officer and Employees**

<b>Designation</b>	<b>General Manager</b>	
<b>Powers</b>	<b>Administrative</b>	<ol style="list-style-type: none"> <li>1. Overall – in – charge of the department in the District.</li> <li>2. Appointment of Office Staff etc through DSC</li> </ol>
	<b>Financial</b>	<ol style="list-style-type: none"> <li>1. As per DFP of the General Manager as laid down in the Finance Rule.</li> </ol>
	<b>Others</b>	
<b>Duties</b>	<ol style="list-style-type: none"> <li>1. To Execute various plan and policies of the State and Central Government.</li> <li>2. To create awareness and promote industrial activities in the district.</li> <li>3. To develop human resource and to take industrial activities on the basis of local resources.</li> <li>4. To build up a team of Officers to take up the challenge of creating more enterprises by the local people.</li> </ol>	

<b>Designation</b>	<b>Functional Manager</b>	
<b>Powers</b>	<b>Administrative</b>	<ol style="list-style-type: none"> <li>1. To assist the General Manager in all Administrative matter.</li> </ol>
	<b>Financial</b>	<p>No financial power except otherwise given to implement certain schemes on behalf of the General Manager.</p>
	<b>Others</b>	
<b>Duties</b>	<ol style="list-style-type: none"> <li>1. To execute duties and responsibilities as bestowed upon each of the Functional Managers, in achieving the plan and policies of the Government</li> <li>2. To prepare project report/profile/scheme on various industrial activities.</li> </ol>	

<b>Designation</b>	<b>Industrial Promotion Officer</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. To assist the General Manager in all Administrative matter as and when required.</b>
	<b>Financial</b>	<b>1. No financial power except otherwise given to implement certain schemes on behalf of the General Manager.</b>
	<b>Others</b>	
<b>Duties</b>	<b>1. To execute duties and responsibilities as bestowed upon each of the Promotional Officers in achieving the plan and policies of the Government.</b> <b>2. Verification and inspections of units.</b> <b>3. Prepare project report/scheme/profile on various industrial projects.</b>	

<b>Designation</b>	<b>Head Assistant</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. To maintain Office functioning, and assist The General Manager as and when required.</b>
	<b>Financial</b>	<b>1. Nil</b>
	<b>Others</b>	
<b>Duties</b>	<b>1. To assist dealing assistant in discharging their duties in time.</b>	

<b>Designation</b>	<b>UDA Cum Accountant</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. Administrative control over Account sections.</b>
	<b>Financial</b>	<b>1. Nil</b>
	<b>Others</b>	
<b>Duties</b>	<b>1. To keep control over budgetary expenditure.</b> <b>2. To draw bills in time.</b> <b>3. To keep Accounts and Record</b> <b>4. Custodian of cash drawal.</b>	

<b>Designation</b>	<b>LDA</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. Nil.</b>
	<b>Financial</b>	<b>1. Nil</b>
	<b>Others</b>	
<b>Duties</b>	<b>1. To discharge duties and responsibilities as bestowed upon them by the General Manager.</b>	
<b>Designation</b>	<b>Steno Typist</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. Nil</b>
	<b>Financial</b>	<b>1. Nil</b>
	<b>Others</b>	
<b>Duties</b>	<b>1. To discharge duties and responsibilities as bestowed upon him by the General Manager.</b>	

<b>Designation</b>	<b>Manager, Training Centre</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. To oversee the management of training centre.</b>
	<b>Financial</b>	<b>1. Nil</b>
	<b>Others</b>	
<b>Duties</b>	<b>1. To maintain books of record pertaining to the training centre 2. To impart proper training as per the prescribed syllabus. 3. Maintain attendance record.</b>	

<b>Designation</b>	<b>Asst. Manager, Training Centre</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. To assist the Manager, Training centre.</b>
	<b>Financial</b>	<b>1. Nil</b>
	<b>Others</b>	
<b>Duties</b>	<b>1. To assist Manager in imparting training. 2. To assist Manager in keeping books of record.</b>	

<b>Designation</b>	<b>Instructor</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. To oversee management of Training Centre.</b>
	<b>Financial</b>	<b>1. Nil</b>
	<b>Others</b>	
<b>Duties</b>	<b>1. To impart proper training to the trainees.  2. To maintain books of record pertaining to Training Centre.  3. To maintain attendance</b>	

<b>Designation</b>	<b>Demonstrator</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. To assist Instructors in running the Centre.</b>
	<b>Financial</b>	<b>1. Nil</b>
	<b>Others</b>	
<b>Duties</b>	<b>1. To assist Instructor in imparting training.  2. To assist Instructor in maintaining books of record.</b>	

<b>Designation</b>	<b>Peon</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. Nil</b>
	<b>Financial</b>	<b>Nil</b>
	<b>Others</b>	<b>1. Nil</b>
<b>Duties</b>	<b>1. To discharge duties as entrusted by the General Manager</b>	

<b>Designation</b>	<b>Driver</b>	
<b>Powers</b>	<b>Administrative</b>	<b>1. Nil</b>
	<b>Financial</b>	<b>Nil</b>
	<b>Others</b>	
<b>Duties</b>	<b>1. To maintain vehicles in proper condition</b> <b>2. To discharge duties as driver.</b>	

<b>Designation</b>	<b>Chowkidar</b>	
<b>Powers</b>	<b>Administrative</b>	<b>Nil</b>
	<b>Financial</b>	<b>Nil</b>
	<b>Others</b>	<b>Nil</b>
<b>Duties</b>	<b>1. To take care of the assets of the Department.</b> <b>2. Other duties as and when entrusted to him from time to time by the General Manager.</b>	

**CHAPTER – 4 (MANUAL 3)**  
**Rules, Regulation, Instruction, Manual and Records, for Discharging Functions**

**No written instruction from the Directorate**

**CHAPTER – 5 (MANUAL – 4)**

**Particulars of any arrangement that exists for consultations with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof**

<b>Sl. No</b>	<b>Subject/ Topic</b>	<b>Is it mandatory to ensure public participation (Yes/ No)</b>	<b>Arrangements for seeking public participation</b>
	<b>-NIL</b>	<b>Yes</b>	<b>During Awareness programme</b>



**Department Appellate Authority:**

Sl. No	Name	Designation	STD Code	Ph. No		Fax	Email	Address
				Office	Home			
1	Shri D. K. Areng	General Manager	03651	232395	223263			District Industries Centre, Tura, Post Box-13

**CHAPTER – 10 (Manual – 8)**  
**Procedure followed in Decision Making Process**

**Depend on the nature of works**

**CHAPTER – 10 (Manual – 8)**  
**Directory of Officer and Employee**

Sl. No	Name	Designation	STD Code	Ph. No		Fax	Email	Address
				Office	Home			
1	Shri D. K. Areng	General Manager	03651	232395 232438				C/O DIC, Tura
2	Shri S. H. N. Sangma	Functional Manager (FM)	03651	232395 232438				C/O DIC, Tura
3	Shri D. C. Koch	FM	03651	232395 232438				C/O DIC, Tura
4	Shri J. N. Areng	FM	03651	232395 232438				C/O DIC, Tura
5	Shri H. M. Momin	FM	03651	232395 232438				C/O DIC, Tura
6	Shri D. F. R. Marak	FM	03651	232395 232438				C/O DIC, Tura
	Smt. N. F. R. Marak	Industrial Promotion Officer (IPO)	03651	232395 232438				C/O DIC, Tura
	Shri T. Ch. Sangma	IPO	03651	232395 232438				C/O DIC, Tura
	Smt. S. D. Sangma	Head Assistant	03651	232395 232438				C/O DIC, Tura
	Smt. M. A. Sangma	UDA Cum Accountant						C/O DIC, Tura

Smt. J. R. Marak	LDA						C/O DIC, Tura
Shri E. K. Marak	LDA						C/O DIC, Tura
Shri G. R. Marak	Steno typist						C/O DIC, Tura
Shri L. D. Shira	LDA						C/O DIC, Tura
Shri H. Ch. Momin	LDA						C/O DIC, Tura
Shri B. A. Sangma	LDA						C/O DIC, Tura
Smt. P. S. Sangma	LDA						C/O DIC, Tura
Smt. M. M. Sangma	LDA						C/O DIC, Tura
Shri Sanjay Sangma	LDA Cum Typist						C/O DIC, Tura
Shri Romendro Hajong	Driver						C/O DIC, Tura
Shri S. Ch. Momin	Driver						C/O DIC, Tura
Shri Romendro Koch	Driver						C/O DIC, Tura
Shri Ramu Joshi	Chowkidar						C/O DIC, Tura
Shri Stephen Sangma	Peon						C/O DIC, Tura
Shri Lenningbirth Momin	Peon						C/O DIC, Tura
Shri Soshi Hajong	Chowkidar						C/O DIC, Tura
Shri Somon Sangma	Peon						C/O DIC, Tura
Shri Kagen Kalitha	Peon						C/O DIC, Tura
Shri Benjamin Sangma	Peon						C/O DIC, Tura
Smt. A. R. Marak	UDA						C/O DIC, Tura
Shri L. L. Sangma	LDA						C/O DIC, Tura
Shri C. C. Marak	LDA						C/O DIC, Tura
Shri Standsing Momin	Peon						C/O DIC, Tura
Shri Abelmeholla Marak	Peon						C/O DIC, Tura
Shri N. B. Marak	Bee Keeping Demonstator						C/O DIC, Tura

Shri J. K. Sangma	Bee Keeping Demonstrator						C/O DIC, Tura
Shri P. A. Sangma	Bee Keeping Demonstrator						C/O DIC, Tura
Smt. G. M. Sangma	Instructor						C/O DIC, Tura
Smt. N. K. Sangma	UDA						C/O DIC, Tura
Shri N. B. Marak	Peon						C/O DIC, Tura
Shri Parson Marak	Peon						C/O DIC, Tura
Shri Salseng Sangma	Peon						C/O DIC, Tura
Shri Rabi Kanta Barman	Demonstrator						C/O DIC, Tura
Shri P. R. Marak	Manager, Training Centre						C/O DIC, Tura
Shri R. R. Marak	Asst. Manager, Training Centre						C/O DIC, Tura
Shri B. Ch. Momin	Manager, Training Centre						C/O DIC, Tura
Shri A. R. Marak	UDA						C/O DIC, Tura
Shri Alding Marak	Peon						C/O DIC, Tura
Shri Sonjon Marak	Peon						C/O DIC, Tura
Shri Henry Marak	Instructor						C/O DIC, Tura
Shri Theopar Marak	LDA Cum Typist						C/O DIC, Tura
Shri Subash Ch. Dalu	Chowkidar						C/O DIC, Tura
Shri Noria Marak	Peon						C/O DIC, Tura
Shri Krebingstone Sangma	Peon						C/O DIC, Tura
Shri Vinthon M. Momin	Sub Inspector of Statistics						C/O DIC, Tura
Shri Tengman Momin	Instructor						C/O DIC, Tura
Shri Gaseng Sangma	Peon						C/O DIC, Tura
Shri Porinath Sangma	Casual Employee						C/O DIC, Tura
Smt. Attis Paslien	Peon						C/O DIC, Tura

**CHAPTER – 12 (Manual 11)**  
**The Budget Allocation for the Year 2005-06**

**NON-PLAN**

<b>Sr. No.</b>	<b>Head</b>	<b>Proposed Budget (In Rupees in Lakhs)</b>	<b>Sanctioned Budget (in Rupees in Lakhs)</b>	<b>Amount Released/ disbursed (No. Of Installments) (in Rupees in Lakhs)</b>
1	Cane & Bamboo	4.05	3.29	2.47
2	Leather Carpentry & Blacksmithy (L.C.B), Tura	13.32	7.90	7.73
3	L.C.B, Dalu	4.71	3.00	3.26
4	Bee Keeping	6.27	4.23	3.93
5	Knitting, Tailoring, Embroidery Centre (K.T.E.C)	11.18	8.63	6.33
6	Mastercraftsman	1.96	0.33	0.33
7	Rural Artisan Program (R.A.P)	2.65	1.53	1.34
8	DIC	58.83	36.56	39.95
9	Sales Counter, Tura	0.71	0.17	0.05
10	Industrial Shed	0.50	0.20	0.19
11	Sub Inspector of Statistics	2.07	1.63	1.63
12	Exhibition	1.88	0.32	-
13	Asst. Director of Cottage Industries	13.58	9.53	6.80
14	Training Inside & Outside the State	0.83	0.30	0.27
15	Engagement Apprentice	0.50	-	-
16	Guest House	0.40	-	-

**PLAN- 2005-06**

<b>Sr. No.</b>	<b>Head</b>	<b>Proposed Budget (In Rupees in Lakhs)</b>	<b>Sanctioned Budget (In Rupees in Lakhs)</b>	<b>Amount Released/ disbursed (No. Of Installments) (in Rupees Lakhs)</b>
1	Industrial Estate	2.25	1.83	1.66
2	Tailoring	3.79	1.35	1.65
3	Exhibition	1.40	0.86	0.86
4	Carpet	1.58	0.63	0.60

5	Study Tour	1.10	-	-
6	Training Inside & Outside State	0.75	0.21	0.18
7	Awareness	2.58	0.82	0.82

### The Budget Allocation for the Year 2006-07

#### NON-PLAN

Sr. No.	Head	Proposed Budget (In Rupees in Lakhs)	Sanctioned Budget (in Rupees in Lakhs)	Amount Released/ disbursed (No. Of Installments) (in Rupees in Lakhs)
1	Cane & Bamboo	4.50	-	0.03
2	Leather Carpentry & Blacksmithy (L.C.B), Tura	13.32	-	0.06
3	L.C.B, Dalu	7.40	-	0.04
4	Bee Keeping	6.27	-	0.02
5	Knitting, Tailoring, Embroidery Centre (K.T.E.C)	10.61	-	0.04
6	Mastercraftsman	0.83	-	-
7	Rural Artisan Program (R.A.P)	2.66	-	0.07
8	DIC	54.73	-	0.35
9	Sales Counter, Tura	1.05	-	-
10	Industrial Shed	0.60	-	-
11	Sub Inspector of Statistics	2.30	1.92	-
12	Exhibition	1.93	-	-
13	Asst. Director of Cottage Industries	19.08	-	0.05
14	Training Inside & Outside the State	0.70	-	-
15	Engagement Apprentice	0.50	-	-
16	Guest House	0.40	-	-

**PLAN- 2006-07**

<b>Sr. No.</b>	<b>Head</b>	<b>Proposed Budget (In Rupees in Lakhs)</b>	<b>Sanctioned Budget (In Rupees in Lakhs)</b>	<b>Amount Released/ disbursed (No. Of Installments) (in Rupees Lakhs)</b>
1	Industrial Estate	2.80	-	0.02
2	Tailoring	3.52	-	0.02
3	Exhibition	2.38	-	-
4	Carpet	1.48	-	-
5	Study Tour	1.60	-	-
6	Training Inside & Outside State	3.89	-	-
7	Awareness	2.07	-	-

**CHAPTER – 11 (Manual 10)****The Monthly Remuneration Received By Each of its Officers and Employees**

<b>Sl. No</b>	<b>Name</b>	<b>Designation</b>	<b>Monthly Salary in Rupees</b>
1	Shri D. K. Areng	General Manager	22,317/-
2	Shri S. H. N. Sangma	Functional Manager (FM)	18,638/-
3	Shri D. C. Koch	FM	17,636
4	Shri J. N. Areng	FM	18,140
5	Shri H. M. Momin	FM	16,620
6	Shri D. F. R. Marak	FM	15,750/-
7	Smt. N. F. R. Marak	Industrial Promotion Officer (PO)	13,014/-
8	Shri T. Ch. Sangma	IPO	13,014/-
9	Smt. S. D. Sangma	Head Assistant	14,221/-
10	Smt. M. A. Sangma	UDA Cum Accountant	12,787/-
11	Smt. J. R. Marak	LDA	10,917/-
12	Shri E. K. Marak	LDA	10,917/-
13	Shri G. R. Marak	Steno typist	10,745/-
14	Shri L. D. Shira	LDA	10,401/-
15	Shri H. Ch. Momin	LDA	10,056/-
16	Shri B. A. Sangma	LDA	9,711/-
17	Smt. P. S. Sangma	LDA	9,711/-
18	Smt. M. M. Sangma	LDA	9,093/-
19	Shri Sanjay Sangma	LDA Cum Typist	7,514/-
20	Shri Romendro Hajong	Driver	10,427/-
21	Shri S. Ch. Momin	Driver	9,611/-
22	Shri Romendro Koch	Driver	9,439/-
23	Shri Ramu Joshi	Chowkidar	7,750/-

24	Shri Stephen Sangma	Peon	8,014/-
25	Shri Lenningbirth Momin	Peon	7,895/-
26	Shri Soshi Hajong	Chowkidar	7,778/-
27	Shri Somon Sangma	Peon	7,659/-
28	Shri Kagen Kalitha	Peon	5,409/-
29	Shri Benjamin Sangma	Peon	5,409/-
30	Smt. A. R. Marak	UDA	12,333/-
31	Shri L. L. Sangma	LDA	9,711/-
32	Shri C. C. Marak	LDA	9,711/-
33	Shri Standsing Momin	Peon	8,250/-
34	Shri Abelmeholla Marak	Peon	5,844/-
35	Shri N. B. Marak	Bee Keeping Demonstrator	9,929/-
36	Shri J. K. Sangma	Bee Keeping Demonstrator	9,929/-
37	Shri P. A. Sangma	Bee Keeping Demonstrator	7,405/-
38	Smt. G. M. Sangma	Instructor	12,977/-
39	Smt. N. K. Sangma	UDA	11,417/-
40	Smt M. B. Marak	Demonstrator	7,804/-
41	Shri Parson Marak	Peon	7,631/-
42	Shri Salseng Sangma	Peon	5,409/-
43	Shri Rabi Kanta Barman	Demonstrator	7,459/-
44	Shri P. R. Marak	Manager, Training Centre	12,241/-
45	Shri R. R. Marak	Asst. Manager, Training Centre	11,081/-
46	Shri B. Ch. Momin	Manager, Training Centre	11,734/-
47	Shri A. R. Marak	UDA	11,090/-
48	Shri Alding Marak	Peon	7,514/-
49	Shri Sonjon Marak	Peon	6,389/-
50	Shri Henry Marak	Instructor	7,741/-
51	Shri Theopar Marak	LDA Cum Typist	7,950/-
52	Shri Subash Ch. Dalu	Chowkidar	7,631/-
53	Shri Noria Marak	Peon	6,834/-
54	Shri Krebingstone Sangma	Peon	5,772/-
55	Shri Vinthon M. Momin	Sub Inspector of Statistics	13,785/-
56	Shri Tengman Momin	Instructor	8,694/-
57	Shri Gaseng Sangma	Peon	8,131/-
58	Shri Porinath Sangma	Casual Employee	1500/-
59	Smt. Attis Paslien	Peon	5,409/-

**CHAPTER – 13 (MANUAL 13)**  
**The Manner of Executive of Subsidy Programme**

**1. Grant-in-Aid**

SI No/ Code	Beneficiary Name	Amount of Subsidy	Parent/ Guardian	Criteria of Selection	Address		
					District	City/Town/ Vill	House No.
1	Smt. Roballina B. Marak	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Jengjal	
2	Smt. Lashmerry A. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Jendragre	
3	Smt Hebira B. Marak	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Asanang	
4	Smt. Monjula K. Marak	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Rongram	
5	Smt. Bernitha B. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Lower Babupara, Tura	
6	Shri Sengpante Ch. Marak	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Asanang	
7	Smt Rajni A. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Modinagar , Tura	
8	Smt. Prenitha R. Marak	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Lower Wadanang, Tura	
9	Smt. Rambha Hajong	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Betasing	
10	Smt. Donitha T. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Niram Ading, Tura	
11	Smt. Baldina B. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Napakgre, Raksamgre	
12	Smt Zelly A. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Raksamgre	
13	Smt Praidina A. Momin	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Ringrey Gittim, Tura	
14	Smt. Jenalish D. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Asanang	
15	Smt Ballina A. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo	Rajaballa	

					Hills		
16	Smt. Githa S. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Araimile, Tura	
17	Smt Kusilda M. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Araimile, Tura	
18	Smt Mrinda Ch. Marak	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Maatchako Igre, Tura	
19	Smt. Morani A. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Matchakol gre, Tura	
20	Smt. Sunitha A. Sangma	Rs. 2850/-		Pass Out Trainee	West Garo Hills	Mission Compd, Tura	
21	Smt. Roballina B. Marak	Rs. 351/-		Pass Out Trainee	West Garo Hills	Jengjal	
22	Smt. Lashmerry A. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Jendragre	
23	Smt Hebira B. Marak	Rs. 351/		Pass Out Trainee	West Garo Hills	Asanang	
24	Smt. Monjula K. Marak	Rs. 351/		Pass Out Trainee	West Garo Hills	Rongram	
25	Smt. Bernitha B. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Lower Babupara, Tura	
26	Shri Sengpante Ch. Marak	Rs. 351/		Pass Out Trainee	West Garo Hills	Asanang	
27	Smt Rajni A. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Modinagar , Tura	
28	Smt. Prenitha R. Marak	Rs. 351/		Pass Out Trainee	West Garo Hills	Lower Wadanang, Tura	
29	Smt. Ronbha Hajong	Rs. 351/		Pass Out Trainee	West Garo Hills	Betasing	
30	Smt. Donitha T. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Niram Ading, Tura	
31	Smt. Baldina B. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Napakgre, Raksamgre	
32	Smt Zelly A. Sangma	Rs. 351/		Pass Out Trainee	West Garo	Raksamgre	

					Hills		
33	Smt Praidina A. Momin	Rs. 351/		Pass Out Trainee	West Garo Hills	Ringrey Gittim, Tura	
34	Smt. Jenalish D. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Asanang	
35	Smt Ballina A. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Rajaballa	
36	Smt. Githa S. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Araimile, Tura	
37	Smt Kusilda M. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Araimile, Tura	
38	Smt Mrinda Ch. Marak	Rs. 351/		Pass Out Trainee	West Garo Hills	Maatchako Igre, Tura	
39	Smt. Morani A. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Matchakol gre, Tura	
40	Smt. Sunitha A. Sangma	Rs. 351/		Pass Out Trainee	West Garo Hills	Mission Compd, Tura	
42	Smt Demosh A. Sangma	Rs. 4,100/-		Pass Out Trainee	West Garo Hills	Waribok	
43	Smt. Bemilla Ch. Marak	Rs. 4,100/-		Pass Out Trainee	West Garo Hills	Cherangre, Tura	
44	Smt. Mollina D. Sangma	Rs. 4,100/-		Pass Out Trainee	West Garo Hills	Dimapara	
44	Smt. Noritha M. Sangma	Rs. 3768/-		Pass Out Trainee	West Garo Hills	Mellim	
45	Smt. Jesicca K. Marak	Rs. 3768/		Pass Out Trainee	West Garo Hills	Goeragre	
46	Smt. Irisha K. Marak	Rs. 3768/		Pass Out Trainee	West Garo Hills	Chibra Agal, Rongram	
47	Smt. Junebika Ch. Marak	Rs. 3768/		Pass Out Trainee	West Garo Hills	Hawakhan a, Tura	
48	Smt. Diji T. Sangma	Rs. 3768/		Pass Out Trainee	West Garo Hills	Waribok	
49	Smt. Podaline R. Marak	Rs. 3768/		Pass Out Trainee	West Garo Hills	Tekmanpar a	

					Hills		
50	Smt. Anitha A. Sangma	Rs. 3768/		Pass Out Trainee	West Garo Hills	Duragre, Rongkhon	
51	Shri Edwilton D. Sangma	Rs. 3768/		Pass Out Trainee	West Garo Hills	Bolsalgre, Selsella	
52	Smt. Noritha M. Sangma	Rs. 500/-		Pass Out Trainee	West Garo Hills	Mellim	
53	Smt. Jesicca K. Marak	Rs. 500/		Pass Out Trainee	West Garo Hills	Goeragre	
54	Smt. Irisha K. Marak	Rs. 500/		Pass Out Trainee	West Garo Hills	Chibra Agal, Rongram	
55	Smt. Junebika Ch. Marak	Rs. 500/		Pass Out Trainee	West Garo Hills	Hawakhan a, Tura	
56	Smt. Diji T. Sangma	Rs. 500/		Pass Out Trainee	West Garo Hills	Waribok	
57	Smt. Podaline R. Marak	Rs. 500/		Pass Out Trainee	West Garo Hills	Tekmanpar a	
58	Smt. Anitha A. Sangma	Rs. 500/		Pass Out Trainee	West Garo Hills	Duragre, Rongkhon	
59	Shri Edwilton D. Sangma	Rs. 500/		Pass Out Trainee	West Garo Hills	Bolsalgre, Selsella	

## 2. State Capital Investment Subsidy

SI No/ Code	Beneficiary Name	Amount of Subsidy & Year	Parent/ Guardian	Criteria of Selection	Address		
					District	City/Town/ Vill	House No.
1	M/s Danny Atta Chakki Mills, Prop: Smt. Charmilla R. Marak	Rs. 6,956/- 1992-93		Registered Unit	West Garo Hills	Shyamnagar	
2	M/s Begum Rice & Atta Chakki Mills, Prop: Abdul Rashid	Rs. 23,098/- 1992-03		Registered Unit	West Garo Hills	Namabilla	
3	M/s Sunrise Rice & Atta Chakki Mills, Prop Shri Safur	Rs. 22,45/- 1992-93		Registered Unit	West Garo Hills	Phulbari	
4	M/s Azad Rice & Atta Chakki Mills, Prop: Md. Moniul Islam	Rs. 31,904/- 1992-93		Registered Unit	West Garo Hills	New Bhaitbari	

5	M/s Friends Rice & Atta Chakki Mills, Prop: Md. Kazi Mafiur Rahman	Rs. 34,336/- 1992-93		Registered Unit	West Garo Hills	Bhotdoba, Bhaitbari	
6	M/s Kalpana Rice & Atta Chakki Mills, Prop: Miss Kanauj Begum	Rs. 24,008/- 1992-93		Registered Unit	West Garo Hills	Lalmati Ghat	
7	M/s Sharma Bros Rice & Atta Chakki Mills, Prop: Smt. Nandini Sharma	Rs. 24,382/- 1992-93		Registered Unit	West Garo Hills	Bempara, Tikrikilla	
8	M/s Hills Wood Furniture, Prop: Shri Satish B. Marak	Rs. 13,423/-		Registered Unit	West Garo Hills	Mission Compound, Tura	
9	M/s Kostoram Rana Rice & Atta Chakki Mills, Prop: Kostoram Rana	Rs. 9,669/- 1992-93		Registered Unit	West Garo Hills	Shyamnagar	
10	M/s Saling Rice & Atta Chakki Mills, Prop: Shri Saling N. Sangma	Rs. 31,625/-		Registered Unit	West Garo Hills	Lower Chandmary, Tura	
11	M/s Hajong Rice & Atta Chakki Mills, Prop: Shri Natyananda Hajong	Rs. 2,076/- 1992-93		Registered Unit	West Garo Hills	Kuligaon	
12	M/s Areng Atta Chakki Mills, Prop: Shri Godfrey Areng	Rs. 31,757/- 1992-93		Registered Unit	West Garo Hills	K. A. Road, Tura	
13	M/s Fancy Steel Fabrication, Prop Shri Bishnu Lohar	Rs. 3,080/- 1992-93		Registered Unit	West Garo Hills	Fancy Valley, Tura	
14	M/s Modon Pottery, Prop: Shri Modon Mohon Paul	Rs. 4,821/- 1992-93		Registered Unit	West Garo Hills	Nandircharpalpar, Mahendraganj	
15	M/s Ali Furniture, Prop Md. Sadek Ali	Rs. 17,494/-		Registered Unit	West Garo Hills	Bhaitbari	
16	M/s Garo Hills Trade, Prop: Smt. Blussy Roma Sangma	Rs. 4,711/- 1993-94		Registered Unit	West Garo Hills	New	
17	M/s Meghalaya Fodder Mills, Prop Shri Corlet D. Shira	Rs. 35,269/- 1993-94		Registered Unit	West Garo Hills	Hawakhana, Tura	
18	M/s Chandmary Handlooms, Prop: Smt. Selma Momin	Rs. 10,840/- 1993-94		Registered Unit	West Garo Hills	Proper Chandmary, Tura	
19	M/s Dost Rice & Atta Chakki Mills, Prop: Md. Aminur Islam	Rs. 44, 663/-		Registered Unit	West Garo Hills	Bhalujora	
20	M/s Ampati Bricks,	Rs. 2,039/-		Registered	West	Ampati	

	Prop Shri Clifford Sangma	1993-94		Unit	Garo Hills		
21	M/s Sankar Bakery, Prop: Shri Gromith Areng	Rs. 7,984/- 1993-94		Registered Unit	West Garo Hills	Hawakhana, Tura	
22	M/s Meghalaya Automobile, Prop: Md. Abdul Aziz Sarkar	Rs. 79,642/- 1993-94		Registered Unit	West Garo Hills	Nakam Bazar, Tura	
23	M/s Nirolla Rice Mills, Prop: Smt. Nirolla Sangma	Rs. 8,874/- 1993-94		Registered Unit	West Garo Hills	Kapasipara	
24	M/s Uncle Rice Mills, Prop Shri Binoy Bhusan Marak	Rs. 15,552/- 1993-94		Registered Unit	West Garo Hills	Ampati	
25	M/s Khatun Rice & Atta Chakki Mills, Prop: Miss Nobil Khatun	Rs. 20,242/- 1993-94		Registered Unit	West Garo Hills	Bhaitbari	
26	M/s Sangma Rice Mill, Prop: Smt. Manjulla Sangma	Rs. 14,375/- 1993-94		Registered Unit	West Garo Hills	Josipara, Barengapara	
27	M/s Koleswar Rice Mills, Prop: Smt. Leo Sonatchi M. Sangma	Rs. 5,070/- 1993-94		Registered Unit	West Garo Hills	Aigiri, Dadenggre	
28	M/s Ralte Food Products, Prop: Shri Laldawla Ralte	Rs. 51,112/- 1993-94		Registered Unit	West Garo Hills	Tura	
29	M/s Belly Atta Chakki Mills, Prop: Md. Lutfor Rahman	Rs. 31,391/- 1993-94		Registered Unit	West Garo Hills	Phulbari	
30	M/s Mondol Bros & Atta Chakki Mills, Prop: Md. Gaffur Mondol	Rs. 36,029/- 1993-94		Registered Unit	West Garo Hills	Shyamding, Phulbari	
31	M/s Two Wheeler Service & Repairing, Prop: Shri Erastus K. Marak	Rs. 7,935/- 1995-96		Registered Unit	West Garo Hills	Reserve Gittim, Tura	
32	M/s Freeze Cool, Prop: Shri Abhijeet Nandi	Rs. 5,017/- 1995-96		Registered Unit	West Garo Hills	Nakham Bazar	
33	M/s Bikram Furniture, Prop: Shri Raju Thakuria	Rs. 3,060/- 1995-96		Registered Unit	West Garo Hills	Lower Babupara, Tura	
34	M/s Dorinda Weaving, Prop: Smt Dorinda Sangma	Rs. 6,164/- 1995-96		Registered Unit	West Garo Hills	Lower Wadanang, Tura	
35	M/s Meghalaya Cotton Kazi & Jute Processing Industry, Prop: Md.	Rs. 1,31,518/- 1995-96		Registered Unit	West Garo Hills	New Bhaitbari	

	Mijamul Rahman						
36	M/s Sun Ice Cream Factory, Prop: Md. Kamarul Islam	Rs. 43,210/- 1995-96		Registered Unit	West Garo Hills	Hallydaygunj	
37	M/s Birbal Soap Factory, Prop: Md. Kamruz Zaman	Rs. 11,802/- 1995-96		Registered Unit	West Garo Hills	Shyamding, Phulbari	
38	M/s Xerox Centre, Prop: Shri Nassir Sangma	Rs. 13,835/- 1995-96		Registered Unit	West Garo Hills	Hawakhana, Tura	
39	M/s Konika Weaving, Prop Smt. Konika Momin	Rs. 9,960/- 1995-96		Registered Unit	West Garo Hills	Forest Tilla, Tura	
40	M/s Multi Mobile Precision, Prop: Shri Obeston Marak	Rs. 1,54,128/- 1995-96		Registered Unit	West Garo Hills	New Tura	
41	M/s Bee Pee Tailors, Prop: Smt. Jaya Pathak	Rs. 42,078/- 1995-96		Registered Unit	West Garo Hills	Tura Bazar, Tura	
42	M/s Bittus Printing Press, Prop: Tapan Bhattacharjee	Rs. 23,114/- 1995-96		Registered Unit	West Garo Hills	Hawakhana, Tura	
43	M/s Lucy Handloom, Prop: Sylvester Rema	Rs. 23,114/- 1995-96		Registered Unit	West Garo Hills	Boldak Ading, Tura	
44	M/s Siraz Atta Chakki Mills, Prop: Md. Siraz Hoque Akhan	Rs. 14,270/- 1995-96		Registered Unit	West Garo Hills		
45	M/s Areng Industry, Prop: Shri Godfrey Areng	Rs. 1,13,884/- 1995-96		Registered Unit	West Garo Hills	K. A. Road, Tura	
46	M/s Tikrikilla Handloom Weaving, Prop: Smt. Malika G. Sangma	Rs. 31,245/- 1995-96		Registered Unit	West Garo Hills	Tikrikilla	
47	M/s Moromee Rice & Atta Chakki Mills, Prop: Smt. Royal Momin	Rs. 8,866/- 1995-96		Registered Unit	West Garo Hills	Chibinang	
48	M/s Meghalaya Woodcraft, Prop: Shri Kirod Boro	Rs. 11,801/- 1995-96		Registered Unit	West Garo Hills	Tikrikilla	
49	M/s Sengkhan Rice Mills, Prop: Smt Nosilchi M. Sangma	Rs. 18,190/- 1996-97		Registered Unit	West Garo Hills	Wadanang, Tura	
50	M/s Rongali Enterprise, Prop: Shri Dipak Chanda Das	Rs. 3,740/- 1996-97		Registered Unit	West Garo Hills	Phulbari	
51	M/s Tura Tyres, Prop: Smt. Bluebell	Rs. 85,000/- 1996-97		Registered Unit	West Garo	Tetengkol, Tura	

	M. Momin				Hills		
52	M/s Ama Printing Press, Prop: Shri Atol Kr Richil	Rs. 52,290/- 1996-97		Registered Unit	West Garo Hills	Najing Bazar, Tura	
53	M/s Gift G. T. Tailors, Prop: Shri Satyajit Sangma	Rs. 9,360/- 1996-97		Registered Unit	West Garo Hills	New Tura	
54	M/s Appolo Tailoring, Prop: Smt Pratima Mallick	Rs. 1,810/- 1996-97		Registered Unit	West Garo Hills	Tura Bazar, Tura	
55	M/s Sangma Tailors, Prop: Smt Jenny Sangma	Rs. 2,450/- 1996-97		Registered Unit	West Garo Hills	Matchakolgre, Tura	
56	M/s Mikkachi Dakmanda, Prop: Smt Princerolla D. Sangma	Rs. 3,760/- 1996-97		Registered Unit	West Garo Hills	Forest Tilla, Tura	
57	M/s R. K. Plastic, Prop: Shri Ramu Newar	Rs. 17,130/- 1996-97		Registered Unit	West Garo Hills	Hawakhana, Tura	
58	M/s H. K. Tailors, Prop: Hitho K. Sangma	Rs. 3, 160/- 1996-97		Registered Unit	West Garo Hills	Ringrey, Tura	
59	M/s Ala Mode Tailoring, Prop: Smt. Novina Sangma	Rs. 3, 680/- 1996-97		Registered Unit	West Garo Hills	Lower Chandmary, Tura	
60	M/s D. D. Automobile Works, Prop: Shri Dilip Kr. Mondol	Rs. 27,510/- 1996-97		Registered Unit	West Garo Hills	Dobasipara, Tura	
61	M/s Modi Xerox, Prop: Shri Santosh Ch. Marak	Rs. 15,366/- 1997-98		Registered Unit	West Garo Hills	Ringrey, Tura	
62	M/s P.K.S Tailong, Prop: Smt Pecinda Sangma	Rs. 2,160/- 1997-98		Registered Unit	West Garo Hills	Proper Chandmary, Tura	
63	M/s Chesrang Industry, Prop: Shri Dilip N. Sangma	Rs. 11,082/- 1997-98		Registered Unit	West Garo Hills	Betasing	
64	M/s Biginchi Tailoring, Prop: Shri Wavestar Sangma	Rs. 8,682/- 1997-98		Registered Unit	West Garo Hills	Ampati	
65	M/s Sangma Electronic & Electrical Repairing, Prop: Shri Peniel Sangma	Rs. 7,793/- 1997-98		Registered Unit	West Garo Hills	Ampati	
66	M/s Rojoni Steel Fabricatoin, Prop: Shri Naresh Barman	Rs. 25,165/- 1997-98		Registered Unit	West Garo Hills	Ampati	
67	M/s Sangma Embroidery &	Rs. 2,551/- 1997-98		Registered Unit	West Garo	Tetengkol, Tura	

	Tailoring, Prop: Smt Anju Sangma				Hills		
68	M/s Kubrising Studio, Prop: Shri Clear Marak	Rs. 2,17,238/- 1997-98		Registered Unit	West Garo Hills	Spring Hills, Tura	
59	M/s Sangma Supari Processing, Prop: Shri Ardent M. Sangma	Rs. 4,307/- 1997-98		Registered Unit	West Garo Hills	Rongkhon, Tura	
70	M/s Wallang Tailoring, Prop: Shri Wallang A. Sangma	Rs. 3,464/- 1997-98		Registered Unit	West Garo Hills	Darenggre	
71	M/s Sangma Two & Three Wheeler Servicing & Repairing, Prop: Shri Waldy A. Sangma	Rs. 32,685/- 1997-98		Registered Unit	West Garo Hills	Reserve Gittim, Tura	
72	M/s N.E Steel, Prop: Shri Mandira Lohar	Rs. 34,435/- 1997-98		Registered Unit	West Garo Hills	Anandamath, Tura	
73	M/s Hesoni Dakmanda, Prop:	Rs. 36,204/- 1997-98		Registered Unit	West Garo Hills	Lower Chandmary, Tura	
74	M/s Pulika Weaving, Prop: Smt Pulika Marak	Rs. 5,400/- 1997-98		Registered Unit	West Garo Hills	Jengjal	
75	M/s G. Sangma Tailoring, Prop: Shri Greenstone Sangma	Rs. 2,716/- 1997-98		Registered Unit	West Garo Hills	Anogre	
76	M/s Choudhuri Spice & Grinding, Prop: Smt. Gopa Choudhuri	Rs. 19,253/- 1997-98		Registered Unit	West Garo Hills	Lower Babupara, Tura	
77	M/s Ampati Weaving, Prop: Smt. Barfrina Ch. Momin	Rs. 17,198/- 1997-98		Registered Unit	West Garo Hills	Ampati	
78	M/s E. L. Tailors, Prop: Smt. Laltha Ch. Marak	Rs. 16,540/- 1997-98		Registered Unit	West Garo Hills	Raksamgre	
79	M/s Das Furniture, Prop: Shri Upendra Ch. Das	Rs. 9,490/- 1997-98		Registered Unit	West Garo Hills	Mahendraganj	
80	M/s Milkam Tailors, Prop: Smt. Devitha A. Sangma	Rs. 1,830/- 1998-99		Registered Unit	West Garo Hills	Lower Chandmary, Tura	
81	M/s Deepak Tailors, Prop Shri Deepak Marak	Rs. 1,970/- 1998-99		Registered Unit	West Garo Hills	R. C. Road, Tura	
82	M/s Kattick Bakery, Prop: Shri Kattick	Rs. 22,785/- 1998-99		Registered Unit	West Garo	Rongram	

	Sangma				Hills		
82	M/s Sangma Tailors, Prop: Smt. Anju Sangma	Rs. 1,830/- 1998-99		Registered Unit	West Garo Hills	Upper Wadanang, Tura	
83	M/s V. K. House Radio & TV Repairing, Prop: Shri Vishwaram Koch	Rs. 4,990/- 1998-99		Registered Unit	West Garo Hills	Ampati	
84	M/s Bapunpa Printing Press, Prop: Miss Nazma Zaman	Rs. 1,45,000/- 1998-99		Registered Unit	West Garo Hills	Phulbari	
85	M/s Sanjay Printers, Prop: Shri Sanjay Das	Rs. 66,548/- 1998-99		Registered Unit	West Garo Hills	Anandamath, Tura	
86	M/s Gemini Electrical, Prop: Shri Tempa S. Marak	Rs. 21,112/- 1998-99		Registered Unit	West Garo Hills	Ringrey, Tura	
87	M/s Super Tech Images, Prop: Shri Maurice Sangma	Rs. 3,50,000/- 1998-99		Registered Unit	West Garo Hills	Super Market, Tura	
88	M/s Garo Hills Tea Company, Prop: Smt. Manorama Ch. Momin	Rs. 4,50,000/- 1998-99		Registered Unit	West Garo Hills	Rongram	
89	M/s Areng Tea Industry, Prop: Shri Godfrey Areng	Rs. 3,83,000/- 1998-99		Registered Unit	West Garo Hills	Rongram	
90	M/s Larry Enterprise, Prop: Shri Biswambhor Moirangthem	Rs. 47,587/- 1999-00		Registered Unit	West Garo Hills	Lower Chandmary, Tura	
91	M/s Rongkuchak Studio, Prop: Shri Lucash Marak	Rs. 1,36,155/- 1999-00		Registered Unit	West Garo Hills	Dakopgre, Tura	
92	M/s Thomson Press, Prop: Shri Maurice Sangma	Rs. 3,04,517/- 1999-00		Registered Unit	West Garo Hills	Goanang, Tura	
93	M/s Narayan Offset Printers, Prop: Smt. Alva B. Sangma	Rs. 2,89,291/- 1999-00		Registered Unit	West Garo Hills	Ringrey, Tura	
94	M/s Puspati Food Product, Prop:	Rs. 1,03,186/- 1999-00		Registered Unit	West Garo Hills	Fancy Valley, Tura	
95	M/s Data Point, Prop: Shri Mukul Sarker	Rs. 81,150/- 1999-00		Registered Unit	West Garo Hills	T.D. Road, Tura	
96	M/s Trans Herbal Beauty Parlour, Prop: Smt. Christina Sangma	Rs. 14,560/- 1999-00		Registered Unit	West Garo Hills	Tura	
97	M/s Three Dees Cable Network,	Rs. 2,03,658/-		Registered Unit	West Garo	Hawakhana, Tura	

	Prop: Shri Dipendra D. Shira	1999-00			Hills		
98	M/s S. K. Weaving, Prop:	Rs. 24,772/- 1999-00		Registered Unit	West Garo Hills	Rajaballa	
99	M/s Mohina Weaving, Prop: Smt Mohina N. Marak	Rs. 18,805/- 1999-00		Registered Unit	West Garo Hills	Matchakolgre, Tura	
110	M/s Midanchi Weaving, Prop: Smt. Delitha A. Sangma	Rs. 40,196/- 1999-00		Registered Unit	West Garo Hills	Okkapara	
101	M/s Chamche Prickles, Prop: Smt Serosbell K. Sangma	Rs. 22,165/- 1999-00		Registered Unit	West Garo Hills	Matchakolgre, Tura	
102	M/s Koksi Enterprise, Prop: Shri Elthinbirth K. Sangma	Rs. 9,494/- 1999-00		Registered Unit	West Garo Hills	Matchakolgre, Tura	
103	M/s Balsoni Knitting Works, Prop: Smt Balsoni Marak	Rs. 10,616/- 1999-00		Registered Unit	West Garo Hills	Anogre	
104	M/s Grikte Achik Chalk, Prop: Smt Toibitha Sangma	Rs. 32,840/- 1999-00		Registered Unit	West Garo Hills	Reserve Gittim, Tura	
105	M/s Alliance Brothers Enterprise, Prop: Shri Polment T. Sangma	Rs. 15,492/- 1999-00		Registered Unit	West Garo Hills	Jengjal	
106	M/s Neljini Weaving, Prop: Smt Neljini Marak	Rs. 13,211/- 1999-00		Registered Unit	West Garo Hills	Selbalgre, Rongram	
107	M/s Wooden Furniture, Prop: Shri Samuel D. Shira	Rs. 35,556/- 1999-00		Registered Unit	West Garo Hills	Bonepa, Tura	
108	M/s K.M Industries, Prop: Md. Kazi Moffiur Rahman	Rs. 3,50,000/- 1999-00		Registered Unit	West Garo Hills	New Bhaitbari	
109	M/s Merina Traditional Dresses, Prop: Smt. Merina Marak	Rs. 45,458/- 2002-03		Registered Unit	West Garo Hills	Josipara	
110	M/s Sengnachi Memorial Press, Prop: Shri Nengson Sangma	Rs. 64,482/- 2002-03		Registered Unit	West Garo Hills	Koinadubi, Barengapara	
111	M/s Sanjing Cane Works, Prop: Shri Sanjing Sangma	Rs. 12,758/- 2002-03		Registered Unit	West Garo Hills	Chengapara	
112	M/s Alabagre Rubber Processing, Prop: Shri Mingjing Marak	Rs. 46,058/- 2002-03		Registered Unit	West Garo Hills	Mellim	

113	M/s Brothers Photocopy, Prop: Shri Trinstone D. Shira	Rs. 88,445/- 2002-03		Registered Unit	West Garo Hills	Ampati	
114	M/s Marak Traditional Dress, Prop: Smt. Sadana M. Marak	Rs. 22,500/- 2003-04		Registered Unit	West Garo Hills	Josipara	
115	M/s Denies Feed Mill, Prop: Shri Dimitri A. Ruram	Rs. 2,08,750/- 2003-04		Registered Unit	West Garo Hills	Hawakhana, Tura	
116	M/s Koch Tailoring, Prop: Shri Raj Kumar Koch	Rs. 10,955/- 2003-04		Registered Unit	West Garo Hills	Brahminpara, Tura	
117	M/s Sangma Rubber Processing, Prop: Shri Jenggan Sangma	Rs. 67,400/- 2003-04		Registered Unit	West Garo Hills	Josipara	
118	M/s Suzane Creation, Prop: Smt Suzane Momin	Rs. 22,590/- 2003-04		Registered Unit	West Garo Hills	Upper Babupara, Tura	
119	M/s Traditional Dress, Prop: Smt Jismin Marak	Rs. 89,130/- 2003-04		Registered Unit	West Garo Hills	Upper Chandmary, Tura	
120	M/s Walmi Knitting & Embroidery Works, Prop: Smt Walmi Marak	Rs.15,220/- 2003-04		Registered Unit	West Garo Hills		
121	M/s Try Tailoring & Embroidery Centre, Prop: Smt Trybina Sangma	Rs. 50,121/- 2003-04		Registered Unit	West Garo Hills	Cherangre, Tura	
122	M/s Narayan House of Designing, Prop: Smt. Alva B. Sangma	Rs. 1,30,335/- 2003-04		Registered Unit	West Garo Hills	Rngery, Tura	
123	M/s Sangma Knitting Unit, Prop: Smt Bonila Sangma	Rs. 16,526/- 2003-04		Registered Unit	West Garo Hills	Jengjal	
124	M/s Amajzia Ceramic, Prop: Smt Amazia Sangma	Rs. 34,372/- 2003-04		Registered Unit	West Garo Hills	Allotgre, Tura	
125	M/s Martin Stone Chips, Prop: Shri Martin Sangma	Rs. 2,20,378/- 2003-04		Registered Unit	West Garo Hills	K. A. Road, Tura	
126	M/s Studio Sam, Prop: Shri Arien Dano Sangma	Rs. 3,40,527/- 2003-04		Registered Unit	West Garo Hills	R. C. Road, Tura	
127	M/s M. K. Tailoring & Embroidery, Prop: Smt Milche K. Marak	Rs. 8,513/- 2003-04		Registered Unit	West Garo Hills	Chandmary, Tura	
128	M/s Marak Steel	Rs. 52,738/-		Registered	West	Araimile, Tura	

	Fabrication, Prop: Shri Jeriech R. Marak	2003-04		Unit	Garohills		
129	M/s Fashion Trends, Prop: Smt Manju Sangma	Rs.32,444/- 2003-04		Registered Unit	West Garohills	Araimile, Tura	
130	M/s Orchid Ladies Dress, Prop: Smt Sashilla Sangma	Rs. 27,076/- 2003-04		Registered Unit	West Garohills	Hawakhana, Tura	
131	M/s Achik Tailors, Prop: Smt Rosemery Sangma	Rs. 8,928/- 2003-04		Registered Unit	West Garohills	Tetengkol, Tura	
132	M/s L.C.M Xeroxing, Prop; Smt Luiza Ch. Marak	Rs. 32,250/- 2003-04		Registered Unit	West Garohills	Dermile, Tura	
133	M/s J. K. Car Repairing & Servicing, Prop:	Rs. 50,534/- 2004-05		Registered Unit	West Garohills	Hawakhana, Tura	
134	M/s J. R. Centre, Prop:	Rs. 50,786/- 2004-05		Registered Unit	West Garohills	Tetengkol, Tura	
135	M/s GoodLuck Coal Export and Stone Crushing, Prop:	Rs. 1,60,833/- 2004-05		Registered Unit	West Garohills	Rochonpara, Danua	
136	M/s Larry Diagnostic Centre, Prop: Shri Biswambhor Moirangthen	Rs. 1,43,736/- 2004-05		Registered Unit	West Garohills	Dermile, Tura	
137	M/s Panchibok Textile, Prop: Smt Anitha Koch	Rs. 48,168/- 2004-05		Registered Unit	West Garohills	Akhonggre, Tura	
138	M/s Trenie Weaving, Prop:	Rs. 48,168/- 2004-05		Registered Unit	West Garohills	Tetengkol, Tura	
139	M/s V. A. Silk Industry, Prop:	Rs. 12,454/- 2004-05		Registered Unit	West Garohills	Daldagre, Tura	
140	M/s A. R. Cashewnut, Prop	Rs. 2,45,330/- 2004-05		Registered Unit	West Garohills	Solairtak, Phulbari	
141	M/s Dakmanda Weaving, Prop: Smt Nobony Marak	Rs. 39,270/- 2004-05		Registered Unit	West Garohills	Dakopgre, Tura	
142	M/s Donny's Car Repairing & Servicing, Prop: Shri Donny Ryan Sangma	Rs. 68,704/-		Registered Unit	West Garohills	Tetengkol, Tura	
143	M/s Bithus Printing Press, Prop: Shri Tapan Battacharjee	Rs. 86,365/- 2004-05		Registered Unit	West Garohills	Hawakhana, Tura	

144	M/s Wedora Cyber Café, Prop:	Rs. 67,353/- 2004-05		Registered Unit	West Garo Hills	Upper Wadanang, Tura	
145	M/s Friends Beauty Parlour, Prop:	Rs. 42,420/- 2004-05		Registered Unit	West Garo Hills	Rongkhon Songgital, Tura	
146	M/s Anaida Iron & Steel Fabrication, Prop: Shri Ejikel Sangma	Rs. 17,784/- 2004-05		Registered Unit	West Garo Hills	Dingkajora, Barengapra	
147	M/s Trends Setter, Prop:	Rs. 22,499/- 2004-05		Registered Unit	West Garo Hills	Barengapara	
148	M/s Merinda Handloom, Prop: Smt Merinda M. Sangma	Rs. 47,000/- 2004-05		Registered Unit	West Garo Hills	Upper Chandmary, Tura	
149	M/s B.B Tailoring, Prop: Baldina Sangma	Rs. 20,952/- 2004-05		Registered Unit	West Garo Hills	Rongsonggre, Raksamgre	
150	M/s Ice Cool Centre, Prop: Smt Chandana Areng	Rs. 24,050/- 2004-05		Registered Unit	West Garo Hills	Najing Bazar, Tura	
151	M/s Ema Weaving, Prop: Smt Ema Sangma	Rs. 42,803/- 2004-05		Registered Unit	West Garo Hills	R. C. Road, Tura	
152	M/s Denies Feed Mill, Prop: Shri Demitri A. Ruram	Rs. 14,280/- 2004-05		Registered Unit	West Garo Hills	Damalgre, Tura	
153	M/s V. A. Silk Industry, Prop: Smt Vivian A. Sangma	Rs. 1,92,431/- 2004-05		Registered Unit	West Garo Hills	Daldagre, Tura	
154	M/s Ladies Beauty Parlour, Prop: Smt Dipti K. Sangma	Rs. 67,191/- 2004-05		Registered Unit	West Garo Hills	Reserve Gittim, Tura	

**CHAPTER - 15 (MANUAL – 14)**

**Particulars of Recipients of Concessions, Permits or Authorization granted by it.**

**-NIL**

**CHAPTER - 15 (MANUAL – 14)**

**Norms set by it for the discharge of its functions**

**-As per Govt. Norms**

**CHAPTER – 16 (MANUAL – 15)**

**Information available in an Electronic Form**

**-Nil**

**CHAPTER - 17 (MANUAL – 16)**

**Particulars of the facilities available to citizens for obtaining information**

- 1. Exhibition**
- 2. Notice Board**
- 3. Inspection of Records in the Office**
- 4. Printed Manuals**

**CHAPTER – 18 (MANUAL – 17)**

**Other Useful Information**

**18.1 Frequently Asked Questions and their Answers by Public - NIL**

**18.2 Related to seeking Information**  
**- Contact Person: All Officers**

**18.3 With relation to training imparted to public by Public Authority**

<b>Training Imparted to Public by Public Authority for the Year 2005-06</b>				
<b>Sl. No.</b>	<b>Trade</b>	<b>Period</b>	<b>Physical Target in No.</b>	<b>Financial Target in Rupees</b>
1	Carpentry Tura L.C.B. (T)	2 Years	6	7,00,000/-
2	Steel Fabrication Tura	1 Year	7	
3	Carpentry, Dalu L.C.B (D)	2 Years	5	2,65,000/-
4	Blacksmithy	1 Year	5	
5	Cane & Bamboo	1 Year	10	3,29,000/-
6	Knitting & Embroidery	1 Year	15	8,63,000/-
7	Tailoring	1 Year	10	1,35,500/-

### 18.4 With relation to training imparted to public by Public Authority

<b>Training Imparted to Public by Public Authority for the Year 2005-06</b>					
<b>Sl. No.</b>	<b>Scheme</b>	<b>Period</b>	<b>Physical Target</b>	<b>Financial Target</b>	<b>Eligibility</b>
<b>1</b>	<b>Rural Artisan Program</b>				
	1. Traditional Fashion Designing & Tailoring	10 Months	5 No.'s	Rs. 1,53,000/- (a) Travel Expenses (b) Office Expenses (c) Materials & Supplies, Stores & Equipments (d) Scholarship & Stipend (e) Machinery Equipments, Tools & Plants	Class VIII Passed
	2. Machine Embroidery & Needle Works	10 Months	5 No.'s		Class VIII Passed
	3. Cotton Blanket Weaving	10 Months	5 No.'s		Class VIII Passed
<b>2</b>	<b>Mastercraftsman</b>				
	1. Machine Embroidery	1 Year	5 No.'s	Rs. 33,000/- (a) Honorarium (b) Scholarship & Stipend	Class VIII Passed
	2. Woolen Carpet Weaving	1 Year	10 No.'s	Rs. 63,000/- (a) Honorarium (b) Scholarship & Stipend (c) Raw Material	Class VIII Passed

### TRAINING INSIDE AND OUTSIDE

<b>TRAINING INSIDE AND OUTSIDE 2005-06</b>				
<b>Scheme</b>	<b>Period</b>	<b>Physical Target</b>	<b>Financial Target</b>	<b>Eligibility</b>
Plan	5-12 Months	15 No.'s	Plan Rs. 21,600/-	XII Passed
Non-Plan	5-12 Months	15 No.'s	Non-Plan Rs. 30,000/-	XII Passed

#### Objective of the Training Programme:

1.1 The objective of imparting training is to provide basic knowledge in different vocational

trades.

**1.2 To make public aware of different plan and programme implemented by the Department**

**1.3 Skill upgradation**

**ENTREPRENEURSHIP DEVELOPMENT / AWARENESS PROGRAMME**

<b>ENTREPRENEURSHIP DEVELOPMENT / AWARENESS PROGRAMME</b>				
<b>Scheme</b>	<b>Period</b>	<b>Physical Target</b>	<b>Financial Target</b>	<b>Eligibility</b>
EDP/ AWARENESS PROGRAMME	1 Week – 1 Month	300	Rs. 82,000/-	Mini Class VIII Passed

**18.5 With relation to Registration Process**

**Objective:**

**1.1` To keep record of present status of industrial development in the district.**

**1.2 To assist the units to avail facilities provided by the Department under State and Central Government.**

**1.4 Eligibility for Registration: The unit must be running and it should be SSI/ SSSBE and ANC**

**1.4 Contact Information for Applying: DIC, Tura for the district of West Garo Hills**

**1.5 List of Enclosures: As per the prevailing guidelines**

**Validity Period of Registration: 5 Years for Provisional Registration**

**Process of Renewal: After the validity period of 5 Years for Provisional Registration**

**18.6 With relation to collection of tax by Public Authority (Municipal Corporation, Trade Tax, Entertainment Tax etc).**

**-Nil**

**18.7 With relation to issuing new connection electricity/ water supply, temporary and permanent disconnection etc.**

**-Nil**

**18.8 Details of any other public services provided by the Public Authority.**

**When there is any specific request from any organisation or individual depending on the Nature of programme.**

**For More Information:**

**1. Shri D. K. Areng,  
Appellate Officer & General Manager.**

**2. Shri S. H. N. Sangma  
Public Information Officer & Functional Manager**

**District Industries Centre,  
Dakopgre Office Complex, Tura  
West Garo Hills, Meghalaya**

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